Meeting of Parish Council to be held on

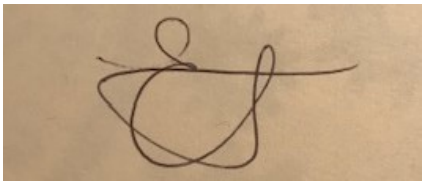
Monday, 3rd April 2023 at 6.45 pm at Sharlston Community Centre

The Parish Council will permit members of the public to address the Council between 6.45 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	7.00 – 7.05 pm	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	7.10 – 7.15 pm	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	7.15 – 7.20 pm	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 6th March as a true and correct record
4	7.20 – 7.30 pm	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
5	7.30 – 7.40 pm	**Ongoing Projects**	• To note updates and agree next steps on the following projects; - Community Centre / Church Lease - Rugby Club - Taylor Wimpey transfer of land to Parish Council - Potential purchase of Wakefield Council land
6	7.40 – 7.55 pm	**Reports from Committees**	• To receive a verbal report from the meeting of the Finance & Personnel Committee held on 13th March and agree any actions necessary • To receive a verbal report from the meeting/walk of the Highways Committee held on 20th & 27th March and agree any actions necessary • To receive a report from the meeting of the Parish Plan Committee held on 30th March and agree any actions necessary
7	7.55 – 8.00 pm	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	8.00 – 8.15 pm	**Items Requested by Councillors / Annual Schedule**	• To receive and consider a proposal on splitting the vacant plot at Fernside Allotments including potential rental amounts • To review and approve the Members Code of Conduct for 2023 • To consider resolutions for debate by member councils and parish meetings to the YLCA joint annual meeting 2023
9	8.15 – 8.20 pm	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate • To confirm arrangements for the marking of the Coronation of HRH King Charles III
10	8.20 – 8.25 pm	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	8.25 – 8.30 pm	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	8.30 – 8.35 pm	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	8.35 – 8.40 pm	**Summary of Projects for Publication**	• To agree on any projects to be published externally and responsibility for these
14	8.40 – 8.45 pm	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	8.45 – 8.55 pm	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31st March 2023
16	8.55 – 9.00 pm	**Date & Time of next meeting**	• Monday, 15th May 2023 at 6.45 pm

Signed by:  Emma King, Clerk to the Council

Meeting of Parish Council to be held on
Monday, 3rd April 2023 at 6.45 pm at Sharlston Community Centre

APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*
23/00505/ENF	7 The Green Sharlston	" Enforcement against Enforcement Notice dated 03.03.2023 requiring the removal of a single storey glazed canopy to the front. Appeal made under Ground a) that planning permission should be granted for what is alleged in the Notice"	n/a

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
Zoom	Monthly subscription	15.39 card
O2	Clerk's Mobile Phone	24.12 DD