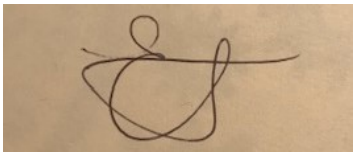
Meeting of Parish Council to be held on
Monday, 9th January 2023 at 6.45 pm at Sharlston Community Centre

The Parish Council will permit members of the public to address the Council between 6.45 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	7.00 – 7.05 pm	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	7.05 – 7.10 pm	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	7.10 – 7.15 pm	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 5t December as a true and correct record
4	7.15 – 7.25 pm	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
5	7.25 – 7.35 pm	**Ongoing Projects**	• To note updates and agree next steps on the following projects; - Community Centre / Church Lease - Rugby Club - Taylor Wimpey transfer of land to Parish Council
6	7.35 – 7.45 pm	**Reports from Committees**	• To receive updates from the Allotments and Highways Committees and agree any actions necessary • To agree the Chairman the individual committees for 2023 • To agree meeting dates for individual committees for 2023
7	7.45 – 7.55 pm	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	7.55 – 8.05 pm	**Items Requested by Councillors / Annual Schedule**	• To discuss and agree a maintenance plan for the rooted Christmas tree • To discuss a proposal to support a resident with a tree issue
9	8.05 – 8.15 pm	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate • To receive PACT dates for 2023
10	8.15 – 8.20 pm	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	8.20 – 8.25 pm	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	8.25 – 8.30 pm	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	8.30 – 8.35 pm	**Summary of Projects for Publication**	• To agree on any projects to be published externally and responsibility for these
14	8.35 – 8.40 pm	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	8.40 – 8.55 pm	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31st December 2022 • To agree the renewal of the Parish Council's insurance arrangements for 2023
16	8.55 – 9.00 pm	**Date & Time of next meeting**	• Monday, 6th February 2023 at 6.45 pm

Signed by:  Emma King, Clerk to the Council

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
SLCC	Annual Subscription	139.00 card
Community Foundation Wakefield	Fuel Poverty Donation	500.00 card
Spring Green Nurseries	Winter plants for planters	61.00 card
Stocksigns	Mobile Speed Indicator Device	5688.00 bank transfer
Onscreen	Renewal of PC Domain	490.00 bank transfer

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
Zoom	Monthly subscription	14.39 card
O2	Clerk's Mobile Phone	24.12 DD