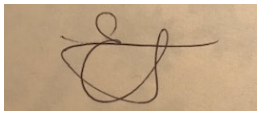
Annual Meeting of Sharlston Parish Council to be held on Monday, 9th May 2022 at 6.00 pm at Sharlston Community Centre

The Parish Council will permit members of the public to address the Council between 6.30 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Election of Chairman**	• To Elect a Chairman of the Parish Council
2	**Acceptance of Office**	• Acceptance of office by the new Chairman
3	**Election of Vice-Chairman**	• To Elect a Vice-Chairman of the Parish Council
4	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation • To receive and sign the Code of Conduct / Register of Interest Forms
5	**Apologies for Absence**	• To receive apologies and approve reasons for absence • To receive and note a resignation
6	**Appointments to Committees & Outside Bodies**	• To review and agree appointments to Committees & Outside Bodies
7	**Review of Delegated Decisions**	• To review and agree the list of Delegated Decisions
8	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 4th April 2022 as a true and correct record
9	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
10	**Ongoing Projects**	• To note updates and agree next steps on the following projects; - Community Centre / Church Lease - Rugby Club - Taylor Wimpey transfer of land to Parish Council
11	**Reports from Committees**	• To receive a report from the meeting / walk of the Highways Committee on 24th April • To agree a date for the next allotments inspection/meeting
12	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
13	**Items Requested by Councillors / Annual Schedule**	• To review Parish Council subscriptions • To review the Parish Council's expenditure incurred under s.137 of the Local Government Act 1972 • To receive an annual report from the Community Centre Management Committee • To consider a proposal to engage young people in Parish Council objectives and agree any actions as appropriate • To discuss the future of the Fairy Garden and agree any actions as appropriate • To note arrangements for Christmas 2022 and agree any actions as appropriate • To note a request to purchase a new defibrillator in New Sharlston and agree any action as appropriate • To note a proposal to site posts for new speed cameras and agree any action as appropriate • To review the Parish Council website and agree any remaining changes required
14	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate • To agree attendance at YLCA Branch Meeting in June 2022 • To note rota for Open Day 2022
15	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
16	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B** • To note invitation to comment on appeal and agree any response required
17	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
18	**Summary of Projects for Publication**	• To agree on any projects to be published externally and responsibility for these
19	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
20	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 30th April 2022
21	**Date & Time of next meeting**	• Saturday, 14th May 2022 – Annual Open Day • Monday, 6th June 2022

Signed by:  Emma King, Clerk to the Council

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*
22/00227/ENFAPP	45 Grime Lane Sharlston Common Wakefield WF4 1EJ	Deemed application, Ground (a) appeal against an enforcement notice alleging the unauthorised erection of a garden room	30.03.22

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*
22/00180/FUL	7 The Green, Sharslton, Wakefield WF4 1EL	retrospective application for a single storey glazed canopy to the front	application refused 040422
22/00030/FUL	Hill Top Farm, 22 The Green, Sharlston, Wakefield, WF4 1EF	single storey side extension	application approved 130422

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Yorkshire Internal Audit Services	Internal Audit of 2021/22 Accounts	285.00
Clerks & Councils Direct	Annual Subscription to Publication	132.00
YLCA	P Belbin – Websites & Accessibility Webinar	16.70
Onscreen	Update of Website – Councillor Info	120.00
Gritbins.net	New grit bin for pharmacy	112.35
Wakefield & District Swift Group	Grant	250.00
Wakefield Council	Skip hire - allotments	200.00
Post Office	Post annual accounts to internal auditor	4.45
Groupon	Jubilee decorations	78.46
Amazon	Jubilee rosettes	110.03
Express Signs	Allotment signage	33.36

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
Zoom	Monthly subscription	£14.39 DD
O2	Clerk's Mobile Phone	£25.08