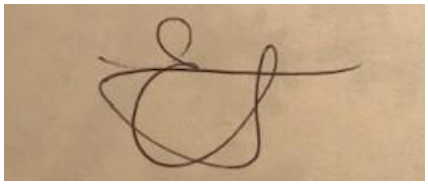
Meeting of Sharlston Parish Council to be held on Monday, 7th March 2022 at 6.30 pm at Sharlston Community Centre

Subject to Government Guidance on social distancing measures, the Parish Council will permit members of the public to address the Council between 6.30 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting if numbers exceed that which will permit safe social distancing.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• Reminder re Code of Conduct and Confidentiality at Meetings • To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 7th February 2022 as a true and correct record
4	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
5	**Ongoing Projects**	• To note updates and agree next steps on the following projects; - Community Centre / Church Lease - Rugby Club
6	**Reports from Committees**	• To arrange a meeting of the Parish Plan Committee • To arrange a meeting of the Finance Committee • To receive a report from the Allotments Committee with regards to a business proposal for future development
7	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	**Items Requested by Councillors / Annual Schedule**	• To discuss Christmas arrangements for 2022 and agree any actions as appropriate • To discuss arrangements for planting of community planters and agree any actions as appropriate • To receive a proposal for outdoor project in partnership with the Community School and to agree any actions as appropriate • To receive a proposal to purchase swift boxes for the village and agree any actions as appropriate • To receive a proposal for review of seating in the village and to agree any actions as appropriate
9	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate • Report back from YLCA Branch Meeting on 24th February 2022 • To note date of next meeting of Town & Parish Council Liaison Group – 29th March 2022
10	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B** • To note invitation to comment on appeal and agree any response required
12	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	**Summary of Projects for Publication**	• To agree on any projects to be published externally and responsibility for these
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 28th February 2022 • NJC Cost of Living Increase April 2021 – to note & agree
16	**Date & Time of next meeting**	• Monday, 4th April 2022 at 6.30 pm

Signed by:  Emma King, Clerk to the Council)

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Monday, 7th March 2022 at 6.30 pm at Sharlston Community Centre

APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*
22/00180/FUL	7 The Green Sharlston Common Wakefield WF4 1EL	Retrospective application for a single storey glazed canopy to the front.	29.03.22

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*
21/01970/FUL	1 Church Close Sharlston Common Wakefield WF4 1BJ	Two storey extension to side	Application Approved 16.02.22

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
On Screen	Website hosting and email	320.00 bank transfer
Wakefield MDC	Skip Hire	135.50 card
Companies House	Fee to close down Sharlston Community Partnership	10.00 cheque
Express Signs	Stickers for Life Belts	10.80 card

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
Zoom	Monthly subscription	£14.39 DD