Meeting of Sharlston Parish Council to be held on

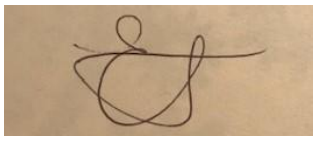
Monday, 10th January 2022 at 6.30 pm at Sharlston Community Centre

Subject to Government Guidance on social distancing measures, the Parish Council will permit members of the public to address the Council between 6.30 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting if numbers exceed that which will permit safe social distancing.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• Reminder re Code of Conduct and Confidentiality at Meetings • To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 6th December 2021 as a true and correct record
4	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
5	**Ongoing Projects**	• To note updates and agree next steps on the following projects; - Community Centre / Church Lease - Rugby Club
6	**Reports from Committees**	• To agree a date for the next meeting of the Parish Plan Committee • To agree a date for the rescheduled Highways Walk • To arrange a site visit at the Allotments with regards to future development
7	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	**Items Requested by Councillors / Annual Schedule**	• To receive and agree the Parish Council's Insurance Arrangements for 2022 • To review and agree the Green and Open Spaces Policy and Audit • HRH the Queen's Green Canopy – to receive costings for a plaque and agree as appropriate • To receive a presentation on 'Being a Plastic Free Community' and agree any actions as appropriate • To discuss arrangements for Christmas 2022 and agree any actions as appropriate
9	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate • To receive feedback from the Christmas Service at Featherstone Town Council on 8th December 2021 • To received feedback from the Highways Meeting with Wakefield Council on 15th December 2021 and agree any actions as appropriate
10	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	**Summary of Projects for Publication**	• To agree on any projects to be published externally and responsibility for these
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To receive and consider the approval of the Parish Council's Budget for 2022/23 • To agree the Parish Council's Precept Request for 2022/23 • To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31st December 2021 • To consider a grant request
16	**Date & Time of next meeting**	• Monday, 7th February 2022 at 6.30 pm

Signed by:  Emma King, Clerk to the Council

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Daniel Verity	To fit and fix small Christmas trees on village businesses	£220 bank transfer
Post Office	Stamps	£5.10 card

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	£43.73 DD
Zoom	Monthly subscription	£14.39 DD