Meeting of Sharlston Parish Council held on Monday 5th July 2021 at

Sharlston Community Centre at 6.30 pm

Present:	Cllr T Arnold	District Cllr G Isherwood
	Cllr P Belbin	District Cllr M Tennant King
	Cllr P Boyes	Mrs J Barker
	Cllr B Mottram	
	Cllr S Pollard	
	Cllr E Stebbings-Allison	
	Cllr L Wisdom	

38. Apologies for Absence

Apologies had been received from Cllr A Palmer and Cllr K Lancashire.

39. Declarations of Personal Interests

There were no declarations of interest made. Introductions were made.

40. Co-option to Parish Council Vacancy

The Clerk advised that Mrs J Barker was present following her application to become a Parish Councillor. It was noted that the recruitment working group had recommended Mrs Barker's co-option. It was proposed and seconded that Mrs Barker be co-opted. The Clerk agreed to forward an induction pack.

41. Minutes of the Meeting held on Monday, 17th May 2021

The minutes of the meeting held on Monday 7th June 2021 were accepted as a true record.

42. Progress Report

The Clerk noted that some forms were still outstanding from new councillors; she agreed to post copies out for signing and returning.

Cllr Pollard confirmed that she had no receipts for the recent plant purchases so the Clerk agreed to contact the nursery for these.

It was noted that the Chairman had been unable to contact Mrs Devey to deliver her card and gift. The Clerk agreed to post these.

The Chairman agreed to draft a letter to Cllr Jack Hemingway with regards to the former library land.

The Clerk confirmed that the Sharlston Community Partnership bank account had now been closed and the funds transferred to the Parish Council.

The meeting noted that the work to refurbish the two heritage red wheels was now complete. Councillors had been asked to check the work and no concerns had been raised. The invoice had been presented for approval.

The Clerk had received no update on the parking situation at the school from either the Highways Department or the school's PTA. She suggested that this be referred to the Parish Plan / Highways Committees for progression.

The meeting noted that the treatment of the rodent problem at the allotments was now underway. The next meeting of the Allotments Committee would coincide with a visit from the Community Payback Scheme representative so an update would be brought to the September meeting.

The Clerk confirmed that the damaged Kismat sign had now been removed.

There had been no further update on the derelict property at 132 Weeland Road so the Clerk suggested this be referred to the Parish Plan Committee to progress.

The Clerk sought permission to write to the landowner with regards to progressing replacement lifebelts at the fishing dam, following advice from the Fire & Rescue Service. This was granted.

The new planters had all been placed and planted. Overall, this project had been a success although some plants had initially been stolen. All volunteers were doing a great job in looking after the planters and a request for additional watering would be made via Facebook.

The Annual Report had been received and delivered with only a few left to circulate.

The Clerk updated the meeting on the arrangements for Christmas 2021. Cllr Wisdom confirmed she had approached a few houses on Crossley Street and would continue to do so, with regards to hosting a mounted small tree. There had been no response from Wakefield Council with regards to the large Christmas trees. Cllr Pollard and Cllr Palmer would progress a venue for the Christmas meal for old and vulnerable residents. The Clerk asked for alternative suppliers for the bird boxes to donate to the school as these were currently more expensive than the budget would allow. Cllr. Stebbings-Allison agreed to follow this up.

The new litter initiative was discussed. It was agreed that the Parish Council's involvement needed to be made clearer to have impact. Suggestions about how the group /project could be developed were considered. Cllr. Wisdom agreed to follow this up.

It was confirmed that the summary of the recent Open Day was now on the website.

The Clerk confirmed that the Annual Return had been submitted and published.

43. <u>Ongoing Projects</u>

<u>Church / Community Centre</u>

The Clerk reported that she had spoken to the Parish Council's solicitors who had advised that there was an avenue that the Parish Council could progress legally to obtain a new lease but that this would necessitate the market rate rent being paid. It could also make it easier for the Church to evict the tenants. With this in mind, the Clerk advised that the Parish Council continue to progress the lease via the Church's solicitors. This was agreed.

<u>Rugby Club</u>

There had been no update on the repairs to the wall at the Rugby Club. The Club had been in contact however with regards to the gate at the Villa side of the field. Unauthorised access was being made and the Club had proposed that they install a lock which they could control on match days. It was suggested that the Villa Committee look at adding this to their risk assessment. Cllr. Mottram agreed to follow this up and report back.

44.Reports from Committees

A report from the last meeting of the Parish Plan Committee held on 10th June was noted without comment. It was proposed and agreed that the next meeting be held on Friday, 23rd July at 7pm at Sharlston Community Centre. Cllrs Belbin and Stebbings-Allison gave their apologies for the meeting.

A report from the Finance & Personnel Committee meeting held on 23rd June was noted. Councillors were advised that the Clerk's appraisal had been carried out and would be formalised at the next meeting of the Committee.

It was proposed and seconded that the Parish Council's Employment policies be approved on the recommendation of the Finance & Personnel Committee.

It was noted that the Committee had recommended the contribution of 50% of the cost of a new defibrillator for New Sharlston. Cllr. Stebbings-Allison agreed to work with Cllr. Wisdom to progress a bid by the New Sharlston Voluntary Group for Neighbourhood Improvement Funding to match the Parish Council's contribution to this.

It was proposed and agreed that the next meeting of the Allotments Committee take place on 15th July.

45. Training Update

Cllr. Mottram had attended the 'Off to a Flying Start' training and noted that it had been interesting.

46. Items Requested by Councillors

It was proposed and agreed that the annual assets walk take place the following week. It was suggested that the bunding repair, salt reserves and any empty salt bins be checked at the same time.

It was proposed and agreed that the Website Accessibility Statement be approved. Cllr. Belbin advised that he was unable to update the committee membership on the website so would need to ask OnScreen to action this when it was next changed. It was not felt that a website audit was required but the Clerk agreed to speak to OnScreen about this next time she spoke to them.

Cllr. Pollard proposed that plaques be added to the villager planters and she read out three options for wording. It was proposed and agreed that option 3 be agreed and that the Parish Council purchase two plaques per planter. Cllr. Pollard agreed to forward the details to the Clerk to progress.

It was proposed and agreed that the Parish Council once again plant new tree saplings as part of the Woodland Trust's annual tree planting event. Cllr. Pollard agreed to progress this and it was suggested that one pack (420) trees be split across the village.

Cllr. Pollard proposed that the Parish Council take part in the scheme to plant a tree to commemorate HM the Queen's Platinum Jubilee in 2022. This was agreed and would take place in October 2021. Again, it was agreed that a plaque be purchased for the tree.

Cllr. Pollard proposed that the Parish Council include Sharlston Fishing dam as a Geo-Caching site. This was agreed, subject to obtaining the permission of the landowner.

Cllr. Pollard advised that she had been made aware that there may be a request from the family of Mr Cooling, to place a plaque on the bench at the top of the Green. It was suggested that the Parish Council await a formal request that could be considered in September.

It was further noted that the Church had signposted a member of the public to the Parish Council with regards to permission for a bench on the Church premises. It was agreed that this was confusing following Father Teasdel's earlier advice about the volunteer bench.

47. Events/Attendance at Meetings

Cllr. Pollard proposed that a village event be organised to mark HM the Queen's Platinum Jubilee in 2022. This was agreed and it was suggested that a working group be developed to progress this, working in partnership with the local volunteer groups. A short discussion about potential venues and activities was held. This was referred to the Parish Plan Committee for further discussion.

The Chairman and Cllr. Pollard then gave feedback on the recent YLCA Branch meeting. It was noted that Cllr. Pollard had been nominated to be the Vice Chair of the Group. She would be meeting with the Chair on Monday to further discuss the role and progressing the group.

It was noted that the next PACT meeting would be held on 10th August. Cllr. Pollard agreed to promote this on Facebook.

A short discussion was held about the Town & Parish Council Liaison Group meetings. It was suggested that Cllr. Denise Jeffrey be contacted by the Clerk about these.

The Clerk was asked to send the Parish Council's forthcoming meeting dates to PC McKimm.

48. Planning Applications

There were no planning applications to consider.

49. Planning Decisions

The following planning decision was noted without comment:

Application no.	*Location*	*Details*	*Decision*
21/00876/FUL	Sharlston Rovers ARLFC 28 Weeland Road Sharlston Common Wakefield WF4 1DD	Extension to existing changing rooms	Approved 29.06.21

Cllr. Wisdom had been contacted by a member of the public with regards to an issue on Long Row. She had referred this to Wakefield Council.

50. Correspondence

Councillors were brought up to date with all correspondence received.

51. Future Agenda Items

Councillors were reminded to forward any items for the agenda to the Clerk, seven days in advance of circulation.

52. Financial Matters

The following accounts were then approved for payment:

Supplier	**Details**	**Amount/Type**
Newstead Nurseries	plants and associated materials for new planters	£233.50 card
Post Office	24 2nd class stamps/postage of annual return	£18.53 card
YLCA	Emma King s137 training	£15.00 bank transfer
Newstead Nurseries	plants and associated materials for old planters	£39.50 card
Various	Replacement keys for allotment plots	£10.00
RCW BUILDING SOLUTIONS LTD	Restoration of Red Wheels	£4032 bank transfer
YLCA	Flying Start – Bee Mottram	£30 bank transfer

The following payments had been previously approved and made between meetings.

Supplier	Details	Amount/Type
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	£43.73 DD
Zoom	Monthly subscription	£14.39 dd
Cllr Stebbings-Allison	Costs associated with Easter event and new nature trail	£133.59 cheque
Habro Printing	Annual Report printing	£547.50 bank transfer

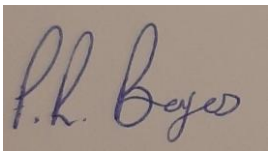
The Clerk agreed to forward a bank reconciliation to 30th June 2021.

53. Date & Time of Next Meeting

The next meeting was confirmed as Monday, 6th September 2021 at 6.30 pm.

Everyone was wished a relaxing summer.

There being no other business the meeting closed at 8.45 p.m.

Signed  Philip Boyes, Chair

Date 6th September 2021