Meeting of Sharlston Parish Council held on Monday 7th June 2021 at

Sharlston Community Centre at 6.30 pm

Present:	Cllr T Arnold	District Cllr G Isherwood
	Cllr P Belbin	Mrs K Lancashire
	Cllr P Boyes	Mrs J Barker
	Cllr B Mottram	District Cllr M Tennant King
	Cllr A Palmer	
	Cllr S Pollard	
	Cllr E Stebbings-Allison	
	Cllr L Wisdom	

22. Apologies for Absence

There were no apologies for absence.

23. Declarations of Personal Interests

There were no declarations of interest made. Introductions were made for the benefit of visitors.

24. Co-option to Parish Council Vacancy

The Clerk advised that Mrs K Lancashire was present following her application to become a Parish Councillor. It was noted that the recruitment working group had recommended Mrs Lancashire's co-option. It was proposed and seconded that Mrs Lancashire be co-opted. The Clerk agreed to forward an induction pack.

The Clerk also advised that Mrs J Barker was present as she too had applied to become a Parish Councillor. However, the two current vacancies were open to a call for election until the 14th June so Mrs Barker was invited to attend the next meeting to be considered for co-option.

25. Minutes of the Meeting held on Monday, 17th May 2021

The minutes of the meeting held on Monday 17th May 2021 were accepted as a true record with the following amendment:

"Highways Committee Cllrs. Arnold, Boyes, Mottram, Pollard, Wisdom"

remove Cllr Wisdom and add Cllr A Palmer instead.

26. Progress Report

The Clerk reported that there had been no response to the letter to Mrs A Devey and that her card and gift were still to be presented. It was suggested that if no response be received before the next meeting, these could be posted. Mr J Goodfellow's letter, card and gift had been presented and the Clerk agreed to forward the photograph of this for inclusion on the website and Facebook.

The Clerk had forwarded all reviewed policies to Cllr Belbin for inclusion on the website as well as updated contact lists and committee membership. The latter had also been added to the notice boards.
The Clerk had chased an update on the old library land and reported the caravan parked there.
Councillors noted that VAT re-claim had been received.
The Clerk continued to progress the closure of the Sharlston Community Partnership bank account but was having difficulties with Barclays again.
The brickwork on the base of the two Red Wheels had been completed and the painting was due to take place in the next couple of weeks before a final clean.
The Clerk advised that she had received no response from the Highways department about the parking issues at the Community School, nor had she received a grant application from the PTA for the purchase of additional cones.
The Clerk confirmed that the Parish Council's insurance would cover the new permanent nature trail.
The Clerk circulated and had signed, the remaining Register of Interest and Code of Conduct forms.
The additional insurance premium had been paid for additional assets.
All acknowledgements had now been received from allotment tenants.
The Clerk had contacted the Community Payback Scheme for assistance in clearing a composting area on the allotments and asked what further action the Parish Council wished to take. It was suggested that the Clerk liaise with the Allotments Committee to arrange a meeting.
It was also suggested that the Clerk liaise with the Allotments Committee to find a suitable time for the treatment of rodents on the allotments to take place.
The Clerk updated the meeting on the progress of jobs logged with Wakefield Council's MyAccount.
It was advised that the school had agreed to cut back the perimeter hedge when the nesting season was over.
There had been no response from the Kismat with regards to removing the damaged sign outside the shop.
There had been no response to a request for an update on the derelict property at 132 Weeland Road and the Clerk continued to chase this.
The Clerk had had a conversation with the Fire & Rescue Service with regards to placing lifebelts at the fishing lake. It was noted that the land owner should be approached to provide these, though the Parish Council could offer to be involved. It was noted that as there had recently been a bereavement in the landowner's family, this could be followed up at the next meeting.
The Clerk advised that the replacement nature board had been fitted at the play area in Sharlston. The old one was now in storage at the Community Centre.
An update was given on the new community planters. All were now in place with good coverage across the village. It was agreed to leave the plants in the old ones as these were still ok. Cllr Pollard advised on the costs of plants, compost and water retainers for each new planter. She agreed to forward the order to the Clerk.
The annual report had been ordered and was expected shortly. Cllr Pollard agreed to coordinate circulation around the village.
An update was given on the 'Plant-up' initiative. 20 – 25 homes had got involved across the village. It was hoped that this would become an annual event.
The Clerk advised that she had re-submitted the objection to the appeal of a planning application.

27. Ongoing Projects

Church / Community Centre

The Clerk advised that she had received advice from the YLCA to contact the Diocese solicitor one more time with a deadline to respond. If this was not received, which it hadn't been, it was advised to place the matter in the hands of the Parish Council's solicitor. The Parish Council gave the Clerk the authority to progress this.

Rugby Club

The Clerk had not received a response to her email with regards to repairing the wall so the Chair agreed to follow this up.

28.Reports from Committees

It was agreed to look at a date for the next Finance & Personnel Committee meeting, outside of this meeting.

29. Training Update

There had been no training completed since the last meeting. The Clerk agreed to re-circulate forthcoming opportunities.

30. Items Requested by Councillors

It was proposed and seconded to approve the GDPR, Openness & Accountability Policies and the Clerk agreed to forward these to Cllr Belbin for the website.

It was proposed and seconded to defer a proposal for a nature lectern at New Sharlston Play Area, to the Finance Committee.

It was suggested that homes and businesses be approached to 'host' a small decorated Christmas tree on a bracket. Cllr Wisdom agreed to contact local residents in New Sharlston and look for up to 5 houses to take part. It was proposed and agreed that this be brought to the next meeting of the Parish Plan Committee for decision. The Clerk was asked to get a quote for fitting and also for insurance cover. The Clerk was also asked to bring costings for battery operated lights to the meeting in order for these to be used on the rooted tree.

It was proposed and agreed to order the two large trees from Wakefield Council again for 2021.

Cllrs Palmer and Pollard agreed to approach potential venues for the Christmas luncheon for older, vulnerable residents. It was noted that if restrictions were still in place at Christmas, the event could go ahead as a delivery service again.

It was proposed and agreed to purchase bird boxes as gifts for the pupils at the Community School.

It was proposed and agreed that the Parish Council would work with the Community Centre Management Committee to decorate the windows for Christmas.

Cllr Pollard then made a proposal for the 'Grant a Green Space' scheme in relation to the land at the old library site. It was suggested that the Parish Council's request to lease or purchase the land be discussed with Cllr Jack Hemingway and the Chair agreed to follow this up.

Cllr Pollard made a proposal for a 'Sharlston Against Litter' Recycling Initiative. She gave some examples of the sort of things that could be investigated as part of this. Cllr Wisdom gave an update on the current group and explained that it was a closed group on Facebook. It was proposed and seconded that a new group, encompassing the old one but widened to include recycling initiatives, be set up.

Cllr Stebbings-Allison made a proposal for a new defibrillator in New Sharlston. She advised that she had got permission from the gym on Crossley Street to locate this on their property and to pay for

the electricity to run it. She further advised that, having researched costs, the best value equipment could be purchased from Yorkshire Ambulance Service for approximately £1400. It was noted that the resident who assisted with and supervised the existing defibrillator in Sharlston, had been consulted and was happy to help with the new one too. District Cllr. Isherwood agreed to look into match funding the Parish Council's donation towards this up to a maximum of £500. It was proposed and seconded that this be referred to the Finance Committee to make a decision although it was noted that the Parish Council were supportive of the project.

31. Events/Attendance at Meetings

It was noted that a PACT meeting had been held recently but had been poorly attended again. The Chair expressed his wish that future meetings could take place face to face at the Community Centre.

The Chair and Cllr Pollard advised that they would be attending the next YLCA branch meeting.

The Clerk advised that there had been 11 residents present at the recent Parish Council Open Day. She ran through the comments and suggestions that had been made and agreed to prepare a summary of these for the website.

32. Planning Applications

There were no planning applications to consider.

33. Planning Decisions

The following planning decision was noted without comment:

Application no.	*Location*	*Details*	*Decision*
21/00042/FUL	24 The Green, Sharlston Common, Wakefield WF4 1EF	Pitched roof dormer window to front	application approved 19 May 2021

34. Correspondence

Councillors were brought up to date with all correspondence received.

35. Future Agenda Items

Councillors were reminded to forward any items for the agenda to the Clerk, seven days in advance of circulation.

36. Financial Matters

Councillors received and noted the internal audit report. They were then asked to approve the Annual Governance Statement. It was proposed and seconded that this be approved.

Councillors were then asked to confirm the Annual Return for 2020/21. It was proposed and seconded that this be confirmed.

The following accounts were then approved for payment:

Supplier	**Details**	**Amount/Type**
Express Signs	Replacement Nature Board	£111.44 card
Buyatankard	Tankards as gifts for leaving councillors	£76.00
Moonpig.Com	Thank you cards for leaving councillors	£7.43
Post Office	stamps	10.20 card
Communicoprp	Clerks and Councils Direct Publication – annual subs	96.00 bank transfer
Spring Green Nurseries	Compost for planters	105.00 card

The following payments had been previously approved and made between meetings.

Supplier	**Details**	**Amount/Type**

Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	£43.73 dd
Zoom	Monthly subscription	£14.39 dd

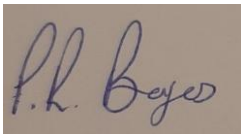
The Clerk agreed to forward a bank reconciliation to 31st May 2021.

37. <u>Date & Time of Next Meeting</u>

The next meeting was confirmed as Monday, 5th July 2021 at 6.30 pm. Details of the arrangements would be shared in due course. The Chair advised Councillors to arrive at different times to allow social distancing.

There being no other business the meeting closed at 8.50 p.m.

Signed



Philip Boyes, Chairman

Date: 5th July 2021