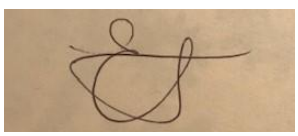
Meeting of Sharlston Parish Council to be held on Monday 5th July 2021 at 6.30 pm at Sharlston Community Centre

Subject to Government Guidance on social distancing measures, the Parish Council will permit members of the public to address the Council between 6.30 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting if numbers exceed that which will permit safe social distancing.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Co-option to Parish Council Vacancy**	• To consider the recommendation of the Parish Council's Recruitment Working Group and co-opt to the Parish Council's current vacancies.
4	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 7th June 2021 as a true and correct record
5	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
6	**Ongoing Projects**	To note updates and agree next steps on the following projects; • Community Centre / Church Lease • Rugby Club
7	**Reports from Committees**	• To receive a report from the meeting of the Parish Plan Committee which took place on 10th June 2021 • To receive a report from the meeting of the Finance & Personnel Committee which took place on 23rd June 2021 • To agree a date for the next Allotments Committee meeting / inspection • To agree a date for the next meeting of the Parish Plan Committee
8	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
9	**Items Requested by Councillors / Annual Schedule**	• To agree a date for the annual walk of the village to check the Parish Council's assets • To review and approve the Website Accessibility Statement and agree a date for an annual review of the website • To consider a proposal for plaques for the new planters • To consider a proposal for the planting of Woodland Trust Trees in the village • To consider a proposal to plant a tree for the Queen's Jubilee in June 2022 • To consider a proposal for a Geocaching site around Sharlston Fishing Dam • To consider a proposal for a plaque on the seat at the top of the Green.
10	**Events/Attendance at Meetings**	• To consider any forthcoming events or meetings and agree representation at these if appropriate. • To consider a proposal for a 'Big Lunch' / celebration event to mark the Queen's Jubilee in June 2022
11	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
12	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
13	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 30th June 2021
16	**Date & Time of next meeting**	• To receive and confirm date of next meeting: Monday, 6th September at 6.30 pm

Signed by:  Emma King, Clerk to the Council

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	
Zoom	Monthly subscription	£14.39 dd