SHARLSTON

Parish Council



ANNUAL REPORT 2021

SHARLSTON PARISH COUNCIL ANNUAL REPORT FOR 2020/21

INTRODUCTION

I am pleased to bring you Sharlston Parish Council's annual report which has been prepared to give the community an update on the business and activities of the Council over the last year. The 2020 report was produced in 300 printed copies as well as an electronic version and take up was the highest seen to date. This year has been unprecedented for everyone with difficulties and challenges faced like never before. However, I can honestly say that teamwork has been the order of the day and Councillors have worked tirelessly along with a number of local volunteers to ensure residents stayed safe, comfortable and connected during the pandemic.

The Parish Council has focused on strengthening its committee and working group structure this year and has made a strong start on reviewing and refreshing its Parish Plan. It is hoped that this will give real shape to the projects and initiatives that the Council has planned.

Continued focus has remained on the way the Parish Council communicates with residents. When the pandemic forced the suspension of face-to-face meetings, the Council was quick to employ the use of Zoom to continue its meetings and residents have been invited to participate in the same way. We have seen good engagement generally in the virtual world and are disappointed that Government legislation does not permit us to retain this option as a complement to our existing good arrangements, post lockdown. Our Facebook site and website continue to receive a lot of interest and to date we have just over 600 FB followers, up 1/3 on this time last year and 3486 hits on the website. For those residents who are more confident 'offline' we continue to post current information and news on our two Parish notice boards and this year have begun to replicate this on the notice board at St Luke's Church. This communication has been essential during these remarkably difficult times and residents have clearly valued the weekly communication updates on the rules/changes and how our area needed to adapt.

The Parish Council has made great in-roads in delivering real change this year, using the agreed budget and your precept to bring real value for money on the things that matter most to you. We listened to your concerns about the lack of a bus shelter on Cow Lane and a new one has been recently installed, making safe what was a dangerous, steep drop at the back of the kerb. A new shopper's and resident's car park has been opened adjacent to the Rugby Club, in response to local concerns about dangerous and inconsiderate parking on Weeland Road. At the time of this report our final accounts for the financial year 2020/21 are being audited and an outline of these accounts is printed in this report.

Unfortunately, due to other commitments the Parish Council said goodbye to Councillors Stephen Goodhead and Karen Palmer as they chose to resign from the Parish Council in 2020. Both were thanked for their time and contribution to the Council whilst in office. We were also saddened that Councillor June Cliffe MBE left us after many years of loyal service to the Council and our community. Cllr Cliffe MBE was presented with a commemorative tankard in recognition of her contribution, at the end of last year.

At the time of writing, we are actively seeking to fill our current vacancies on the Parish Council following a hugely popular recruitment campaign. A list of current councillors is included below for your information.

I do hope that you find the following report informative and useful. As ever, please feel free to contact me with any queries you may have.

Thank you.

Emma King, Clerk & Responsible Finance Officer
May 2021
Email: theclerk@sharlstonparishcouncil.gov.uk / Tel: 07379 653672
Address: 74 Thorntree Avenue, Crofton, Wakefield, WF4 1NT





THE PARISH COUNCIL

Parish Councillors are available to be contacted with any problem or issue involving local residents.

Councillor Paul Belbin	77 Snydale Villas Wakefield Road Streethouse Wakefield WF7 6BT	07712 779897	paulbelbin@btinternet.com
Councillor Phil Boyes	1 Weeland Avenue Sharlston Common Wakefield WF4 1AT	07720 081967	prboyes@hotmail.co.uk
Councillor Alex Devey	3 The Green Sharlston Wakefield WF4 1EL	01924 860862 / 07852 110103	devey18@btinternet.com
Councillor Jim Goodfellow	41 Eastville Road Sharlston Wakefield WF4 1AP	01924 865197	vincentgoodfellow@hotmail.co.uk
Councillor Susan Pollard	7 Heather Croft Sharlston Wakefield WF4 1TJ	07985 494053	Susan18jane@gmail.com
Councillor Emma Stebbings-Allison	18 Colliery Street New Sharlston Wakefield WF4 1BT	07590 402070	estebbings@yahoo.co.uk
Councillor Lei Wisdom	34 Long Row New Sharlston Wakefield WF4 1BH	01924 862560 / 07563 330974	lei-m@hotmail.co.uk

Chair 2019/21
Councillor Phil Boyes

Clerk
Emma King

The Parish Council holds up to eleven meetings a year (there is no meeting in August). Notices of meetings appear on the notice boards / website / Facebook and members of the public are always welcome to attend.

APPOINTMENT TO COMMITTEES AND OUTSIDE BODIES 2020/21

Planning Committee	Cllrs. Devey, Boyes, Goodfellow, Pollard
Finance Committee	Cllrs. Boyes, Belbin (co-opted Cllr Pollard April 2020)
Parish Plan Group	Cllrs. Devey (co-opted Cllrs Pollard, Wisdom Nov 2020, co-opted Cllr Stebbings-Allison February 2021)
Allotment Committee	Cllrs. Devey (co-opted Cllr Wisdom Oct 2020, co-opted Cllr Belbin February 2021, Chair to attend)
YLCA Wakefield Branch	Cllrs. Boyes, Pollard (one Cllr. To be non-voting)
Sharlston Community Partnership	Cllrs. Devey, Goodfellow, Boyes
Community Centre Management	Cllrs. Devey, Goodfellow
Town & Parish Council Liaison	Chair & the Clerk
Highways Working Party	Cllrs. Pollard, Boyes, Devey (co-opted Cllr Wisdom Oct 2020)



STATISTICS AND INFORMATION

Sharlston Parish Council is a second-tier local government authority within the Wakefield District. Wakefield Council is the unitary authority for the area. There are some 2178 people registered as electors in Sharlston and New Sharlston[1].

The Parish Precept is collected on the Parish Council's behalf by Wakefield Council. For the fiscal year 2020/21 it was set at £35,000. This year (2021/22) the Council has agreed to keep the precept at the current level. This has been made possible due to further savings made on the budget, in consultation with the community about what is important to you.

The main responsibilities of the Parish Council are:

- Representing the Parish with the District Council, central government and various local, regional and national bodies
- Promoting local projects
- Dealing with residents' concerns
- Supporting local groups and organisations
- Maintaining the Weeland Road playing field
- Maintaining the footpath around Sharlston Dam and the Play Area
- Monitoring and commenting on planning applications and proposed developments
- Promoting the Parish Plan
- Acting in partnership with Wakefield Council to deliver services
- Improving the quality of life and the environment for residents
- Owning and administering allotment land on Fernside



[1] Source: Electoral Register Feb 2021.

The Municipal Year under Review - Statement by the Chair of the Parish Council

Well, here we are again, a year on and it seems like only yesterday since I last made this statement, but what a year it has been!

Due to the Coronavirus pandemic, we have had to hold our Council meetings virtually via Zoom. This has allowed us to still invite members of the public to join us from 6.30 – 7.00 pm but it has excluded Councillors that haven't got the technology to join in. They have had the option to join via phone and I have tried to keep them informed of council activity between meetings. During the time between lockdowns, we purchased a large screen television and I was able to share my computer with other Councillors in order to participate in the meetings, but alas this couldn't be used during lockdown.

In December 2020, I was pleased to present June Cliffe MBE with a tankard to thank her for her contribution to the Parish Council over the last 25 years or so. Unfortunately, I also had to accept the resignations of Stephen Goodhead and Karen Palmer. Their input was appreciated and I know that they have remained active in the village with their support for our community.

This has given the Parish Council the opportunity to advertise and encourage people to join as we have four vacant seats at the moment. It is the first time we have used Facebook and our website to advertise in this manner. I hope that it encourages more of you to join us and work as part of the team.

Despite the pandemic, our committees have continued to meet regularly and to deliver. The Highways Committee was instrumental in taking the Rugby Club car park out of the lease with the Club and getting it fenced and re-surfaced, with CCTV, so that the village has use of it to ease the parking problems around the shops. The Finance Committee continues to keep us on the straight and narrow and keep a check on the budget as the Parish Council realizes its projects.

Unfortunately, we are no further on with the renewal of the Community Centre lease, but it has just been decorated and it is business as usual while we try to progress this with St Luke's Church and the Diocese of Leeds.

I am really pleased that the community spirit is as strong as ever with our band of volunteers who have looked after those self-isolating with shopping and prescriptions, and a friendly word. We celebrated Christmas and Easter by delivering meals and goodie bags to those feeling lonely and isolated in the village. Sharlston Together provided a great Easter egg hunt and it was really great to see all the families walking around the village. Also, the Nature Trail around the dam, organized by one of our councilors, Emma, was a great success. I know that there are more community events in the pipeline.

A big thankyou to all members of SAL (Sharlston Against Litter) for keeping our village so clean and tidy.

I would also like to say a big thankyou to our Clerk, Emma King for the support she has given me and my fellow Councillors, steering us through the ever-changing advice and guidance.

I know I said this last year, but sometimes the truth needs repeating. I consider myself honored to be part of such an active and hardworking team of Councillors supporting our community, thank you to them all.

Please stay safe and enjoy our community.

Cllr Phil Boyes, Chairman Sharlston Parish Council
April 2021





Brief Summary of Activities 2020/21

- New bus shelter purchased and installed on Cow Lane
- Begun refurbishment of Heritage Red Wheels
- Formation of Sharlston Against Litter (SAL) Group and Great British Spring Clean participation. Investment in additional litter picking equipment
- Instigated a full-length litter pick of Hell Lane in partnership with our District Councillor team
- Support of Remembrance Day at local cenotaph including fundraising and purchase of a commemorative wreath
- Purchase of new planters with sponsorship from local groups and plans to place around the village
- Annual bulb planting - 6000 spring bulbs were planted by volunteers
- Annual tree planting – 300 saplings planted to support nature and environment on the Common
- Creation of new, secure shopper's car park with CCTV
- Repair of wall and railing at Sharlston Rugby Club
- Bunding of the Green and Common to prevent illegal encampment and discourage fly tipping
- Fast action in collaboration with local authorities to evict illegal encampment and clear up afterwards
- New byelaw signage on the Green and Common
- Grants awarded to local groups for the benefit of the community and to support new initiatives/improvements in the village
- Repair of footbridge at Sharlston Dam
- New wildlife information board at Sharlston play area
- Christmas and Easter meals and treats for almost 70 senior and vulnerable residents
- Additional anti-dog fouling signage in the village
- Work with Highways Department at Wakefield Council to progress Traffic Regulation Orders in the village
- Successful partnership with local volunteers to support senior and vulnerable residents through the pandemic as well as working with St Luke's Church to promote online services for isolated residents
- Organisation of a commemorative bench paid for by donations from local residents to thank the volunteer effort
- Strengthened relationship with Sharlston Community School on shared issues such as dangerous and inconsiderate parking, nature and recycling projects
- Donation of 320 real miniature Christmas trees to local school children
- Easter nature trail at Sharlston Dam
- Christmas lights in the village and planting of new rooted Christmas tree
- Purchase of additional grit bins and partnership with local farmer to ensure safety in winter weather
- Support of local voluntary groups to develop community events and projects such as the Christmas Advent Window project (and including the loan of 'Santa'!)
- Promoted doorstep support for our NHS, carers and key workers and community spirit
- Support for local food banks and localised collections
- Celebrated VE Day on 8th May by promoting the dressing up of houses and gardens, a competition for the best dressed and lots of fun by all involved
- Recruitment and retention of a skilled Parish Council team

- Continued lobbying of District Council and Neighbourhood Police Team to tackle anti-social behaviour including fly tipping and disturbances in the community*
- Encouragement of residents to take control of issues which face them locally by reporting these on Wakefield Council's MyAccount portal
- Collaborative working to manage overgrown vegetation to increase footpath width on Fernside, Middle Lane, Hammer Lane
- New replacement footpath on the Green to Sharlston Dam entrance
- Electrical inspection of local defibrillator completed to ensure it is compliant
- Use of Facebook to promote local job opportunities
- Encouraged local involvement in national initiatives such as RSPB bird count and CPRE star count

*Anyone seeing instances of antisocial behaviour are reminded to report it to Wakefield Council at https://myaccount.wakefield.gov.uk/ or via their Call Centre on 03458 506 506. This can also be reported to the Clerk.







Specific Projects and Achievements

Highways

The aim is to continue building relationships with the Highways Department, the local authorities and the Police as it is this collaborative approach we believe, that gives us the best results. It's been a year of working differently and looking for new ways to stay safe and still achieve something that we are proud of. We believe we have done that.
Here are just a few of our achievements:

- A new car park at the Rugby Club which enhances the look of the Club, the kerb appeal and reduces the parking issues on the main road.
- We installed CCTV to the car park to protect the Club and ensure users feel safe.
- We have reported potholes and pavement damage.
- We built bunding to protect our green space at the Red Wheel at the edge of the Common.
- We bunded the area on the Green to deter fly tipping.
- We cleared litter from paths, roads and ditches and reported fly tipping following up on leads ensuring it is cleared quickly.
- We repaired the damage to the footbridge at the Sharlston Dam.
- We installed an educational nature board near the playground on Weeland Road.
- We followed up on all your enquiries and questions.
- We have surveyed the community to find out what matters to you.
- We walk through the village quarterly inspecting land, roads, footpaths and areas reported by residents.
- In 2021 we are committed to addressing the parking problems in the village and the speeding across it. It's been a difficult year to work with the authorities, however our working relationships are still strong and we fully intend to proceed with these topics.

We are committed to delivering a safe place to live.

Allotments

Our aim is to complete a back-to-basics review of the allotments to ensure acceptable and safe standards of use. Whilst the pandemic has halted our regular inspections, we have taken the time to fully review our Allotments Policy and User Agreement in consultation with tenants. We have also made checks on our waiting list to ensure all those on there still wish to express an interest in a plot and are still eligible to do so. We recently met with the majority of tenants to discuss any concerns and complete an audit of building and equipment.

Our actions this year include:

- Maintenance of the adjoining hedgerow with Fernside
- Repair of rotten gate post
- Refreshed inspection criteria
- Communication with tenants over the Avian Flu pandemic and safeguarding actions

We are committed to providing a safe and attractive environment

Parish Plan

The Parish Plan Working Group have met on a number of occasions to review and refresh the Plan. This has involved streamlining the plan to more closely align with Wakefield Council's Local Plan headlines and ensure a good fit with the Parish Council's agreed budget.

Annual Parish Open Day

At the time of writing, it is hoped that the Parish Council's Annual Open Day will go ahead at the end of May. We have refreshed the format of this to ensure it stays relevant and accessible for all our residents. It is anticipated that we will run this on a Saturday with shorter, bite-size slots and targeted information to allow you to get the most out of your visit. Watch this space!!

Community Centre

The Community Centre is run by the Management Committee with representation from the Parish Council. The Parish Council continues to support this important local amenity and is pushing for a renewed lease arrangement with St Luke's Church to enable further investment, refurbishment and use by the local community.

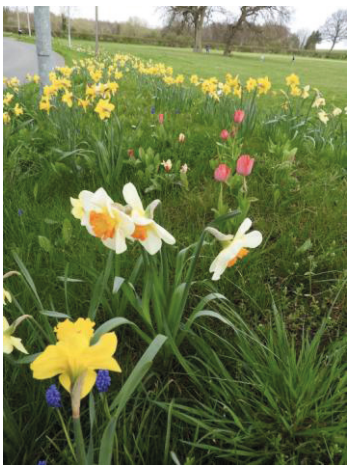
District Councillors

The Parish Council continues to have a good working relationship with the District Councillors representing Ward 6. We always have representation from one or more of the Councillors at our monthly meetings and good communication with them in between meetings. We can always rely on them to help us with queries, champion the community at District level and support us with our events and activities.

Bulb Planting

We have a 5-year bulb-planting plan and have now achieved year 3. The aim is to make each road leading into the village aesthetically pleasing in spring and sustainable for the future. This year your Parish Council invested £500 and received bulb donations from across the community. We are very grateful to all the volunteers that turn out each year to plant, no matter what the weather. This year the focus was in New Sharlston and the planting was led by Councillor Emma Stebbings-Allison. Planting took place along High Street and Crossley Street. With the amount invested, 500 bulbs from this year were allocated to the green space near the new trees and the red wheel on Weeland Road.
Total planted this year 4,000.
Total planted so far on the programme 9,500.
This year, the donation from the Parish Council is agreed at £500.

We are committed to delivering an attractive village to live in



Planters

The aim is to build on success. In the village we have, for many years, had 5 planters on main routes entering and exiting the village. Until last year we paid a company to plant and look after these. However, 2020 was a very challenging year and we had to adapt and do something different. We still wanted our planters to bloom so we purchased the plants and soil from Spring Green Garden Centre, supporting local business, especially through this tough year. With the support of volunteers, these were planted up and cared for throughout the summer resulting in all the planters thriving and maintaining summer and winter colour for all to enjoy. This has been so successful that we are investing and building on this idea purchasing 11 more planters for 2021. We are very grateful for support and funding from Wakefield Council, New Sharlston Voluntary Group, and the Community Centre for their support in this project. We will need volunteers to help plant and care for the 16 planters and all supplies will be provided. If you are interested, please get in touch with a Councillor. We will always endeavour to allocate the nearest one to your home for your convenience.

We are committed to caring for the village and working together

Tree Planting for our Environment

The aim of this is to encourage wildlife and nature to establish a home in our village, providing all year food and protection. The 300 saplings planted on the Common have filled gaps in the woodland. They were provided free of charge by Woodland Trust and committed returning volunteers braved the cold during National Tree Planting Week in November to deliver this project for the community. The saplings were mixed varieties to achieve the goal of all year-round colour and food for the wildlife.
Due to the loss of the rooted Christmas tree last year, we took the decision to try again. A new tree was donated by Woolley Christmas Tree Farm due to the loss of the other tree. With expert advice we prepared and treated the ground, feeding the soil with the hope that this year it would give our younger tree the best chance to flourish. In addition, we built a pen around it for extra protection. We are committed to environmental projects and improving access to nature in our village and will be taking the opportunity to plant again this year.
We have also reported and ensured damaged trees and overgrown vegetation were dealt with, keeping footpaths clear and safe.

We are committed to environmental development projects

Litter Picking (Sharlston Against Litter)

To date, members of Sharlston Against Litter (SAL) have collectively picked 167 bags of litter and the group now has 28 regularly active members.

We are committed to keeping the village clean and tidy

Luncheon for senior, lonely residents and those with Dementia

The aim was to bring these residents together and to have fun. This year was a challenge given the pandemic, so instead we delivered a Christmas lunch to 69 residents who were senior, alone, suffering with dementia, or this year were particularly vulnerable and isolated, showing that they were not forgotten and that we cared. This event was sponsored fully by

the Parish Council as we felt businesses were struggling enough and it would be wrong to ask for support. However, the Yorkshire Deli in Wakefield provided the prawn cocktail starter without question which we were very grateful for. The volunteer drivers were truly amazing, working as a team to ensure food was delivered hot to everyone's doorstep and following all the Government guidelines. In addition, Councillor Emma Stebbings-Allison made Christmas cake and gift wrapped it as an extra treat for all. We were amazed also that an anonymous resident donated 10 gift bags to be given to those with little or no family, ensuring that they did receive a gift which was such a kind and caring contribution to a great event organised by Councillor Susan Pollard.

Easter Fish and Chips

Over the past two years we have received positive feedback after supporting senior, vulnerable residents and those with dementia in our community. These people have had such a terrible experience in the last 12 months particularly, some seeing no one for days/weeks on end. We wanted them to know they were not forgotten. Building on previous success, the idea of free fish and chips was born to remind them that we are all thinking of them and we do care.

#bekind
Supporting local business is important, so we contacted Anthony at Sharlston Fisheries. He was very happy to work with us on this event. We recruited volunteers from the community to work in collaboration with us. We worked with the fish shop team who coordinated batch cooking and thermal bag packing for the organised delivery of hot lunches to the doorsteps of 82 lovely residents. This was achieved in less than an hour. Additionally, to celebrate this special event, handmade gift bags with Easter cake including the recipe, Easter cards and lavender bags, again made by local volunteers were given to each person.
We hope to bring these residents together again soon to combat loneliness and support those with dementia in our community.

We are committed to the health and wellbeing of our community

We are committed to being inclusive to all

VE Day

We adapted our plans for a village celebration to mark VE Day 2021. We encouraged our community to decorate their homes with flags, balloons, memorabilia and red, blue and white bunting, creating a community competition for the best dressed house. A video compilation of the village celebrations allowed us to share one big party online. Residents showed true grit to make the best of the situation, dressing up, celebrating in style, having fun, all whilst social distancing in line with Government guidelines.

Christmas

We lit up the new rooted Christmas trees, provided the usual 15-foot lit trees and many lamppost solar trees throughout the village. We joined in with a new local group, Sharlston Cares, adding the community centre location to the Christmas Advent light trail, decorating the windows and also providing 'Santa' for the local children to enjoy visiting. This was a very well attended event adhering to Government guidelines.

We are committed to community activities and events

Pandemic 2020

Our aim was to keep isolated residents safe. In March 2020, as the country went into lockdown, a collaborative group of 14 Parish Councillors and residents formed to support families and isolated individuals with basic needs, shopping and prescription collections. Putting themselves at risk to help others, this service has continued and is still active today. Sometimes it was a full shopping trip, for others it was a local shop, collecting and delivering prescriptions, supporting and caring for the community. Some were solving food shortages together to help everyone get what they needed, whilst others enjoyed walking dogs as the owners were unable to go out. You requested, we tried to do it as a team!
As winter weather came along with the long dark nights, it was that phone call to check on people, letting them know someone was thinking of them. Sometimes it's the small things that mean the most. Some volunteers continue their wonderful relationships because they have made new friends. How nice it is that something good shines through, when a crisis hits?
The group were kindly donated £200 from a couple that we had supported; they wanted the volunteers to be remembered, so a seat and plaque was purchased and placed at the Community Centre for all to benefit from.

We are committed to collaborative partnership with the community

Sharlston Dam Easter Trail

To support young families at Easter time, encouraging them to get involved in nature in our community, we had the idea of a nature trail. What better place than Sharlston Dam?
We gained all the necessary permissions from the landowner, Angling Club and Wakefield Council to enable us to ensure everyone had a great time with some fun learning whilst staying safe. Ready for the Easter bank holiday weekend, a nature trail was set up at Sharlston Dam for families and local residents to enjoy. The trail included fun activities for all including den building, fairy hunting and the creation of a 'bug hotel' as well as quizzes and interesting facts about the local wildlife and its habitat. It was a busy weekend with many families taking the opportunity to explore and spending valuable time together.
The Nature Trail was a great success, receiving positive feedback though Facebook and conversations with residents. We intend to make this an annual event improving each time.

We are committed to supporting health, wellness and education

Grants to Local Groups

The Parish Council has continued this year with its policy of awarding grants. Any local group can apply by completing an application form available from the Clerk or on our website.

In 2020/21 a grant was awarded to Sharlston Angling Club to support them in extending their car park after increased usage through the pandemic. In addition, donations were made to the Royal British Legion, Sharlston Community School (miniature Christmas trees) and the Community Foundation (Fuel Poverty).




Sharlston Community
Play Area
This project has been developed by Sharlston Parish Council
in partnership with Wakefield Council
With funding from
City of Wakefield Metropolitan District Council and WREN
For information about this play area call 0845 8 506 506
Emergencies Call 999
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PARISH COUNCIL FINANCES 2020/21

The income we received:

Precept	35,000
Allotment Rent	270
Refunds	2240
Interest from Business Account	6.50
TOTAL:	**37,516.50**

How we spent the money:

Fees & Subscriptions	3263.03
Office Costs & Administration	6625.59
Information & Publicity	1194.35
Grounds & Buildings	30115.56
Flowers & Lights	3850.60
Grants	1303.87
Projects & Contingencies	300.00
TOTAL:	**46,653.00**

Unaudited accounts for 2020/21 will be available to the public in July 2021

The audited figures will be available in late 2021

PRECEPT 2021-22 IN ORDER OF BAND D CHARGE

	Council	**Precept**	**Band D**
1	South Kirkby and Moorthorpe	£827,800	£293.96
2	Hemsworth	£758,888	£206.50
3	South Elmsall	£365,500	£188.60
4	Normanton	£298,700	£48.51
5	Upton and North Elmsall	£248,670	£120.83
6	Ackworth	£209,000	£74.43
7	Featherstone	£138,000	£27.82
8	Crigglestone	£83,145	£24.78
9	Crofton	£76,125	£37.76
10	Havercroft-with-Cold Hiendley	£66,704	£126.57
11	Sitlington	£57,600	£29.24
12	Ryhill	£54,185	£69.11
13	Walton	£38,000	£32.40
14	**Sharlston**	**£35,000**	**£44.30**
15	South Hiendley	£34,160	£62.68
16	Woolley	£33,900	£51.44
17	Warmfield-Cum-Heath	£15,260	£47.84
18	Darrington	£13,044	£20.64
19	Badsworth	£11,500	£32.67
20	Thorpe Audlin	£10,136	£33.90
21	Notton	£9,000	£20.83
22	West Bretton	£5,400	£24.11
23	Nostell (Hessle and Hilltop Huntwick with Foulby, Nostell and West Hardwick)	£4,200	£42.86
24	East Hardwick	£969	£12.27



With thanks to Jeff Mulvey for his kind permission to use reproduced images.