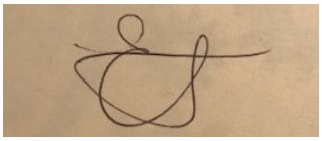
Meeting of Sharlston Parish Council to be held on Monday 7th June 2021 at 6.30 pm at Sharlston Community Centre

Subject to Government Guidance on social distancing measures, the Parish Council will permit members of the public to address the Council between 6.30 and 7.00 pm. The Parish Council reserves the right to prohibit admittance to the meeting if numbers exceed that which will permit safe social distancing.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Co-option to Parish Council Vacancy**	• To consider the recommendation of the Parish Council's Recruitment Working Group and co-opt to the Parish Council's current vacancy
4	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 17th May 2021 as a true and correct record
5	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)
6	**Ongoing Projects**	To note updates and agree next steps on the following projects; • Community Centre / Church Lease • Rugby Club
7	**Reports from Committees**	• To agree date for Finance & Personnel Committee Meeting
8	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
9	**Items Requested by Councillors / Annual Schedule**	• To review and agree GDPR, Openness & Accountability Policies • To consider a proposal for a Nature Lectern at New Sharlston Play Area • To agree proposals for Christmas arrangements 2021 • To consider a proposal for 'Grant a Green Space' • To consider a proposal for a 'Sharlston Against Litter' Recycling Initiative • To consider a proposal for a new defibrillator in New Sharlston
10	**Events/Attendance at Meetings**	• To consider any forthcoming events and agree representation at these if appropriate.
11	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
12	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
13	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To approve the Annual Governance Statement • To confirm the Annual Return for 2020/21 following internal audit • To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31st May 2021
16	**Date & Time of next meeting**	• To receive and confirm date of next meeting: Monday, 5th July at 6.30 pm

Signed by:  Emma King (Clerk to the Council)

Meeting of Sharlston Parish Council to be held on Monday 7th June 2021 at 6.30 pm at Sharlston Community Centre

APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*
21/00042/FUL	24 The Green, Sharlston Common, Wakefield WF4 1EF	Pitched roof dormer window to front	application approved 19 May 2021

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Express Signs	Replacement Nature Board	£111.44 card
Buyatankard	Tankards as gifts for leaving councillors	£76.00
Moonpig.Com	Thank you cards for leaving councillors	£7.43

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	£43.13 dd
Zoom	Monthly subscription	£14.39 dd