Monthly meeting of Sharlston Parish Council to be held on Monday 12th April 2021 at 6.30 pm

Please note that due to the continuing social distancing measures in place as a result of the Covid-19 virus, this meeting will be taking place **virtually**. We will retain the public part of the meeting between 6.30 and 7.00 pm and any member of the public wishing to address the Council can join the meeting using this link;

Join Zoom Meeting
https://us02web.zoom.us/j/82339083876?pwd=YXVsc2dkYmVZMGU5UVQ3TTBxdEVNQT09

Meeting ID: 823 3908 3876
Passcode: 146870

Alternatively, questions may be submitted to the Clerk up until **12 noon on Monday, 12th April** for consideration at the meeting.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

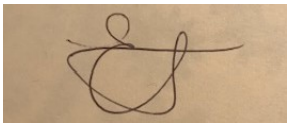
AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 1st March 2021 as a true and correct record
4	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)

5	**Ongoing Projects**	• To note updates and agree next steps on the following projects;
		  • Community Centre / Church Lease
		  • Rugby Club – CCTV Update & Inspection of Grounds

6	**Reports from Committees**	• Parish Plan Group - to note actions from meeting held on 10th March and make any decisions necessary • Finance Committee - to note actions from meeting held on 15th March and make any decisions necessary • Update from Highways Committee and agree any actions necessary • To note forthcoming Allotments Inspection details
7	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	**Items Requested by Councillors / Annual Schedule**	• Annual Report 2021 – Councillors are asked to consider and approve the Annual Report 2021, ready for printing • New planters for village – to receive an update on funding and agree order • To note update on Christmas arrangements and to agree any actions as appropriate • To note an update on recent communication with Community School regarding support by Parish Council and agree any actions as appropriate • Parish Council Recruitment Drive 2021 • New Code of Conduct for Councillors • Update on insurance arrangements for Parish Council and agree any changes required • To agree arrangements for Annual Open Day – 18th May 2021 • To note proposal for a further nature board in New Sharlston and agree any action necessary • Annual review of Parish Council Standing Orders • To consider proposals for marking the history of Sharlston Village including forthcoming 30th anniversary of heritage wheels and agree any action necessary
9	**Events/Attendance at Meetings**	• To consider any forthcoming events and agree representation at these if appropriate. • To consider proposal for an outdoor cinema event and agree any action necessary • Review of recent Easter events
10	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A** • To note update with regards to recent objection
11	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
14	**Financial Matters**	• To consider a grant application from Sharlston Cricket Club • To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31st March 2021 • To note arrangements for internal audit of annual accounts 2020/21
15	**Date & Time of next meeting**	• To receive an update on legislation regarding the holding of remote meetings. • To receive and confirm dates of Annual Meeting: Monday, 10th May at 6.30 pm

Monthly meeting of Sharlston Parish Council to be held on Monday 12th April 2021 at 6.30 pm

Signed by:  Emma King, Clerk to the Council

APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*
21/00454/FUL	140 High Street New Sharlston Wakefield WF4 1BE	proposed pitched roof over flat roof & re roofing existing	28/04/2021
21/00513/FUL	45 Grime Lane Sharlston Common Wakefield WF4 1EJ	retrospective planning for a garden room, with storage	26/04/2021
21/00515/FUL	39 Crossley Street New Sharlston Wakefield WF4 1BQ	Change of use of existing attached ancillary workshop to 2no. flats	26/04/2021

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
YLCA	Clerk attendance at webinar on website accessibility	15.00 bank trasfer
Express Signs	Grit bin stickers	33.60 card
Amazon	Litter pickers	100.91 Card
Timpson	Additional key cut for Rugby Club kitchen	7.40 card
Wakefield Council	Bridge repair at Sharlston Dam	228.00 bank transfer
Hall & Rhodes	Additional cost to move CCTV equipment	239.40 bank transfer
A.J Richardson	Bunding on Green	3120.00 cheque
A.J Richardson	Hedge cutting at Allotments	180.00 cheque
YLCA	Annual subscription	738.00 bank transfer

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	43.61 dd
Zoom	Monthly subscription	14.39 dd
Hall & Rhodes	Remainder of balance for CCTV installation at Rugby Club	682.80 bank transfer
Matrix Consulting	Survey on Sharlston Community Centre (2020)	300.00 bank transfer
Shelutions Urban	Purchase and installation of new bus shelter – Cow Lane	2514.00 bank transfer