Monthly meeting of Sharlston Parish Council to be held on Monday 1st February 2021 at 6.30 pm

Please note that due to the continuing social distancing measures in place as a result of the Covid-19 virus, this meeting will be taking place **virtually**. We will retain the public part of the meeting between 6.30 and 7.00 pm and any member of the public wishing to address the Council can join the meeting using this link;

Join Zoom Meeting
https://us02web.zoom.us/j/81347966211?pwd=ejJlK3JtVEJaeWIyRnN3K1N0cVIwdz09

Meeting ID: 813 4796 6211
Passcode: 510147

Alternatively, questions may be submitted to the Clerk up until **12 noon on Monday, 1st February** for consideration at the meeting.

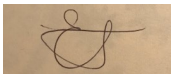
The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 4th January 2021 as a true and correct record
4	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)

5	**Ongoing Projects**	• To note updates and agree next steps on the following projects;
		  • Community Centre / Church Lease
		  • Rugby Club – CCTV Update, Funding Update and Inspection of Grounds

6	**Reports from Committees**	• To discuss membership of committees and working groups and agree any appointments necessary • Highways Committee – to note actions from meetings held on 10th and 18th January and make any decisions necessary • Parish Plan Group - to note actions from meeting held on 20th January and make any decisions necessary • Christmas Arrangements - to note actions from meeting held on 25th January and make any decisions necessary • Arrange Allotments Committee meeting
7	**Training Update**	• To receive a report on training completed since the last meeting / note forthcoming opportunities
8	**Items Requested by Councillors / Annual Schedule**	• Purchase and funding of new planters • Proposal to purchase land at site of old Sharlston Library • Plans for Co-option of new councillors (4 vacancies) • Open Day Plans 2021 • Annual Report Plans 2021 • Presence on Forum of Crofton & Sharlston Medical Practice
9	**Events**	To consider any forthcoming events and agree representation at these if appropriate: • Easter 2021
10	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	**Attendance at Meetings**	• To consider any forthcoming meetings and agree attendance
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised • To receive a bank reconciliation and budget comparison to 31 January 2021 • Precept Grant 2021
16	**Date & Time of next meeting**	• To receive and confirm dates of next meeting: Monday, 1st March 2021 at 6.30 pm

Signed by:  Emma King (Clerk to the Council)

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*
21/00042/FUL	24 The Green Sharlston CommonWakefieldWF4 1EF	Increased roof dormer size to front	08/02/2021

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Viking	Ink and stationery	£105.15 card
Amazon	Replacement wireless keyboard	£24.98 card

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma King	Salary	
Zoe Kozlowski	Salary	
O2	Clerk's Mobile Phone	£ TBC
Zoom	Monthly subscription	£14.39 dd