Monthly meeting of Sharlston Parish Council to be held on Monday 2nd November 2020 at 6.30 pm

Please note that due to the continuing social distancing measures in place as a result of the Covid-19 virus, this meeting will be taking place **virtually**. We will retain the public part of the meeting between 6.30 and 7.00 pm and any member of the public wishing to address the Council can join the meeting using this link;

Join Zoom Meeting
https://us02web.zoom.us/j/84651069901?pwd=WURFOFpMZ2IrTjU3RC9QUk9UZm1FZz09

Meeting ID: 846 5106 9901
Passcode: 385189

Alternatively, questions may be submitted to the Clerk up until **12 noon on Monday, 2nd November** for consideration at the meeting.

The quorum of this meeting is the lesser of 1/3 of members entitled to vote or 3 members

AGENDA

1	**Apologies for Absence**	• To receive apologies and approve reasons for absence
2	**Declarations of Personal Interests**	• To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests • To receive, consider and decide upon any applications for dispensation
3	**Minutes of the Previous Meeting**	• To confirm the minutes of the Meeting held on Monday, 5th October 2020 as a true and correct record
4	**Progress Report**	• To receive reports on items in the minutes of the previous meeting (Note: for information only)

5	**Ongoing Projects**	• To note updates and agree next steps on the following projects;
		  • Rugby Club Lease & Car-Park Extension
		  • Community Centre / Church Lease

6	**Reports from Committees**	• Allotments • Highways • Finance
7	**Training Update**	To receive a report on training completed since the last meeting / note forthcoming opportunities including Nimble Virtual Events
8	**Items Requested by Councillors / Annual Schedule**	• To consider approval of a draft Co-option Policy • To consider winter gritting arrangements • To consider a request to collate historical information for the Parish Council • To consider an application for capital grants
9	**Events**	• To note an update on National Tree Planting Day • To agree arrangements for the marking of Remembrance Day 2020 and note associated Risk Assessment • To agree arrangements for Christmas 2020 and agree any further action necessary • Update on Christmas Meal for Elderly & Vulnerable Residents
10	**Planning Applications**	• To consider and decide upon planning applications as detailed in **Appendix A**
11	**Planning Decisions**	• To receive Decision Notices as listed in **Appendix B**
12	**Correspondence**	• To consider correspondence received since the last meeting and decide action where necessary
13	**Attendance at Meetings**	• To consider any forthcoming meetings and agree attendance
14	**Future Agenda Items**	• To notify the Clerk of matters for inclusion on the agenda of the next meeting (please note that any motions for consideration are to be received 7 days in advance of the agenda being circulated)
15	**Financial Matters**	• To approve the accounts listed in **Appendix C** for payment and / or note payments previously authorised
16	**Date & Time of next meeting**	• To confirm the date & location of the next meeting.

Signed by: ……..

Clerk to the Council

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APPENDIX A - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX B - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX C – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Waterstones	'The Law of Allotments' Publication	£34.00 card
Express Signs	Signage for Car Park and Fernside	£64.50 card
Sainsbury's	Stamps	£9.12 card

Payments Previously Authorised and to Note

Supplier	**Details**	**Amount/Type**
Emma king	Salary	
O2	Clerk's Mobile Phone	TBC
Zoom	Monthly subscription	£14.39 SO