Monthly meeting of the Sharlston Parish Council to be held on Monday 6th January 2020 at 6.30 pm at Sharlston Community Centre

The meeting will start at 6.30 pm to allow Members of the Public to attend to speak with Parish and District Councillors in a surgery-type environment. Representatives of the Police will also be available at certain meetings.

The main meeting will begin at 7.00 pm and approximately 15 minutes will be available before Item 1 for any statements or representations from Members of the Public, at the discretion of the Chairman. Please remember that Members of the Public and District Councillors are not permitted to take part in the meeting at any other time, unless invited to do so.

AGENDA

1	**Apologies for Absence**	To receive apologies and approve reasons for absence.
2	**Declarations of Personal Interests**	- To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests - To receive, consider and decide upon any applications for dispensation.
3	**Minutes of the Previous Meeting**	To confirm the minutes of the Meeting held on Monday 2nd December 2019 as a true and correct record.
4	**Progress Report**	To receive reports on items in the minutes of the previous meeting (*Note: for information only).*
5	**Ongoing Projects**	To receive information on ongoing issues **(detailed in Appendix A)** and decide further action where necessary
6	**Reports from Committees**	To receive reports from Committees of the Parish Council and decide further action where necessary.
7	**Training Update**	To receive a report on training completed since the last meeting.
8	**Items Requested by Councillors**	- Induction pack for new Councillors - Review of Standing Orders and Financial Regulations - Christmas Arrangements 2020 - Progression of Traffic Regulation Order Survey - VE Day Commemoration Arrangements
9	**Planning Applications**	To consider and decide upon planning applications as detailed in **Appendix B.**
10	**Planning Decisions**	To receive Decision Notices as listed in **Appendix C.**
11	**Attendance at Meetings**	To note forthcoming meetings and events to which Parish Councillors are invited and decide on attendance where appropriate.
12	**Correspondence**	To consider correspondence received since the last meeting and decide action where necessary.
13	**Future Agenda Items**	To notify the Clerk of matters for inclusion on the agenda of the next meeting.
14	**Financial Matters**	- To approve the accounts listed in **Appendix D** for

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		payment and / or note payments previously authorised. - To receive a bank reconciliation and budget comparison to 31 December 2019. - To consider and agree insurance provision for the Parish Council for 2020.
15	**Date & Time of next meeting**	To confirm the date of the next meeting as Monday, 3 February 2020 at 6.30 pm.

APPENDIX A – ONGOING PROJECTS

Church Lease	Clerk to report.
New Community Centre	Clerk to report.
Rugby Club	Clerk to report.

APPENDIX B - PLANNING APPLICATIONS

Application no.	*Location*	*Details*	*21 Day expiry / Target date*

APPENDIX C - DECISION NOTICES

Application no.	*Location*	*Details*	*Decision*

APPENDIX D – ACCOUNTS

Payments Requiring Authorisation

Supplier	**Details**	**Amount/Type**
Groundwork Wakefield	Costs related to support for New Community Centre	£135.44 Cheque
On Screen	Costs related to Parish Council website hosting & support	£315.00 Cheque
O2	Monthly Hotspot Fee	£8.78 Direct Debit
Zurich	Annual Insurance Renewal	£1,652.18 Cheque

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Payments Previously Authorised and to Note

Supplier	Details	Amount/Type
Emma King	Clerk's Expenses – flowers for Cllr. K Shingles	£25.00 Cheque
Emma King	Monthly Salary	