Meeting of Sharlston Parish Council held on Monday 4 November 2019 at Sharlston Community Centre at 7.00 p.m.

Present:	Councillor P Belbin	Cllr J Goodfellow
	Councillor P Boyes	Councillor S Goodhead
	Councillor J Cliffe MBE	Councillor K Palmer
	Councillor A Devey	Councillor L Wisdom

Also present: District Councillors G Isherwood, R Taylor and M Tennant-King

545. Apologies for Absence

Apologies for absence were received from Councillors S Pollard, E Stebbings-Allison and K Shingles.

546. Disclosure of Personal Interest

Cllr Wisdom advised that a planning application relating to land near her home had been notified on a public notice. The Clerk agreed to seek further details.

547. Minutes of the Meeting held on Monday 7th October 2019

The minutes of the meeting held on Monday 7th October 2019 were accepted as a true record, subject to the following amendment;

That under "Attendance at Meetings", "29 November 2019 - Christmas Lights Switch On - Normanton Town Council" "Cllr. Wisdom" be replaced by "Cllr. Stebbings-Allison".

Moved Cllr. Boyes/seconded Cllr. Goodhead.

548. Progress Report

Mobile Phone / Banking

The Clerk advised that she had had to raise the issues she had been having with Barclay's Bank, as a formal complaint. As a result, she had now been issued with a form to apply for a debit card for the Parish Council. She had sought advice from the YLCA about this and as a result would be asking the Finance Committee to review the Financial Regulations to ensure an agreed spending limit and robust safeguards were in place with regards to this.

Once the debit card was received, the Clerk would order a contract mobile phone.

Cow Lane Bus Stop

The Clerk read out a response from West Yorkshire Combined Authorities advising that it was Wakefield Council's remit to place barriers at the site of the old bus shelter but as it was intended that a new shelter would be installed, they were unwilling to do this. The WYCA currently had no shelters available or the budget to supply one. Councillors agreed that this issue should be discussed in more detail at the forthcoming Highways Committee meeting.

Children's Air Ambulance

Cllr Wisdom agreed to contact the gym in New Sharlston with regards to placing a clothes bank on its site.

New Sharlston Play Area

It was noted that the missing tube on the gate post had now been replaced.

Hedges and Verges near School

Cllr. Goodhead advised that although the grass verges had been cut, the hedges had not. The Clerk agreed to follow this up. In addition, the Clerk was asked to report the hedges and verges on Grime Lane.

Church Lease

There had been no further communication on this matter but the Clerk continued to chase.

Allotments Committee – Asbestos

The Clerk advised that she had received two quotes to remove the two asbestos panels from the allotments site. It was agreed to accept the lower quote. The Clerk agreed to contact the company and arrange for this work to be undertaken.

Moved Cllr. Boyes/seconded Cllr. Goodhead.

It was also noted that the hedge at the side of the allotments had still not been cut back. The Clerk agreed to follow this up.

The Clerk confirmed that she had written to the tenant with regards to their responsibility to regularly tend their plot.

Highways Committee

Councillors were reminded that the Highways Committee would next meet on 26 November and ongoing issues would be discussed there.

Bulb Planting

Cllr. Pollard had provided a report from the recent bulb-planting event which had been very successful. Cllr. Wisdom further reported that she had received an additional donation of bulbs from the awards night she had attended. Photographs of the event were to be uploaded to the website. Cllr. Wisdom reported that whilst planting bulbs in New Sharlston, she had been made aware of damage to the tree adjacent to the Red Wheel. The Clerk agreed to report this to Wakefield Council.

Home Based Break Scheme

District Cllr Tennant-King advised that Normanton Rotary Club were now involved in supporting this project and a meeting would take place later in the month to progress this. She thanked the Chairman for putting her in touch with the Club.

Induction

The Clerk confirmed that she would develop the induction packs fully in the new year.

Winter Grit

This had been ordered for delivery in the next few weeks.

549. Ongoing Projects

New Community Centre	The Clerk advised that she had received communication from Wakefield Council that there were no further objections to the application for planning permission. A list of drafted conditions had also been received but Groundwork had highlighted some concerns with these, particularly related to the Centre being a temporary structure. Councillors agreed that this had never been the intention and asked the Clerk to respond on this basis. It was suggested that the conditions be circulated to all Councillors and that a Planning

	Group meeting be organised to discuss the next steps on this matter. Councillors also agreed that an extension to the deadline be permitted to enable any comments to be forwarded to Wakefield Council.
Rugby Club	The Clerk advised that she had responded to the Rugby Club with regards to permitting new lease enquiries to begin. However it had been discovered that the Club used the same solicitors as the Parish Council so alternative solutions were being investigated. The Chair had asked the Club for a copy of any plans relating to the car park and would then arrange to speak with a surveyor about the work that was required.
Speed Limit Survey	The speed limit survey had been circulated electronically and in hard copy form. The Clerk gave a rough overview of the responses to date. She thanked Cllr. Goodhead for his support in placing surveys around local shops and businesses. A link to the survey would be sent to the school for parents to complete.

550. Reports from Committees

There had been no committee meetings since the last meeting but a Finance Committee was to be organised for the purposes of planning the new budget.

551. Training Update

No Councillors had undertaken training since the last meeting.

552. Christmas Trees

The Clerk had placed an order for 1 x 22' and 1 x 17' tree including dressing. She advised that it was now too late to arrange a power source for the rooted tree but that Wakefield Council had agreed to support the Parish Council with this in the new year. The rooted Christmas tree had also been ordered.

The Chair agreed to speak with a local resident with regards to the lights that had been previously purchased by the Parish Council.

553. Historic England / Tree Planting

Cllr Pollard had submitted an update report which was read out by the Clerk. It was agreed that a letter of thanks be placed on the notice boards, Facebook page and website, for the local residents who had assisted with the planting of the Woodland Trust saplings.

Moved by Cllr. Goodhead/ seconded by Cllr. Wisdom

Additional saplings had been allocated to New Sharlston and the school.

The next stage of the tree plant was with regards to the large plant on the Green. The Clerk would be chasing a delivery date for these after the meeting.

554. Forthcoming Parish Council Supported Events

Cllr Pollard had submitted an update report. The 'Big Lunch' would take place on 27 November. 30-35 people would be catered for and Cllr. Goodhead, Cllr. Tennant-King as well as the

Luncheon Club were supporting with inviting local residents to the event. Other Councillors were asked to think of people that may benefit form the event. Cllr. Pollard had been successful in securing a donation of food totalling £600 from the Yorkshire Deli and had applied for a Neighbourhood Improvement Fund grant to cover the remaining costs. The Clerk agreed to chase the progress of this application.

The Chair placed on record his thanks to Cllr. Pollard for her organisation of this event. It was also agreed that a letter of thanks be sent to the Yorkshire Deli after the event.

Cllr. Cliffe MBE advised that she had secured funding from the Unite Union in order to provide a turkey and chocolates to the Luncheon Club at Christmas.

555. Advent Calendars for the Community School

The Clerk asked Councillors to consider a proposal to once again provide advent calendars to all children at the Community School. This was agreed.

Moved Cllr. Boyes/seconded Cllr. Wisdom.

556. Planning Applications

Councillors noted an appeal related to application 18/01741/OUT which the Parish Council had previously objected to. The Clerk was asked to respond, stating that the original representation still stood.

A further appeal was noted.

557. Planning Decisions

Two planning decisions were noted. With regards to 19/01302/FUL, Councillors commented that they hoped there would be no infringement on the Rugby Club.

558. Attendance at Meetings

The following events and attendance were agreed;

20 November 2019	Town and Parish Council Meeting, County Hall, Wakefield	Cllr. Pollard or Cllr. Goodhead
10 December 2019	Mayor's Christmas Coffee Morning, All Saints Parish Rooms, Normanton	No representation
12 December 2019	Christmas Community Celebration 2019, All Saints Parish Church, Normanton	No representation

It was further noted that a Remembrance Service would be held at St Luke's Church on Sunday, 10 November. It was agreed to advertise this via the Facebook page and website as attendance had been poor last year. In addition, District Councillors advised of a service taking place at the War Horse on 11 November.

It was noted that there had been no representation at the Wakefield YLCA Branch meeting in October.

559. Correspondence

The Councillors were brought up to date with all correspondence received. It was advised that the Community Centre had been inspected as an additional polling station in the Village.

Two emails had been received from members of the public. One was concerning a car causing an obstruction on Grime Lane and this had been passed to the Neighbourhood Policing Team. The other concerned damage and vandalism to the play area behind the Rugby Clubhouse. The Clerk was asked to write to the Clubhouse to ask them to respond to this.

560. Additional Matters

Cllr. Wisdom noted that she had been asked whether there were any Neighbourhood Watch schemes in Old Sharlston. Cllr. Palmer advised that she ran a scheme around her property and it was noted that there was also one around Grime Lane.

The Chair had received a letter of resignation from the Volunteer Warden for the Green. The Clerk was asked to respond with a letter of thanks.

Cllr. Devey advised the meeting about the ICE (In Case of Emergency) scheme and asked that details be provided on the Council's Facebook page, website and notice boards.

Cllr. Cliffe MBE raised issues with rubbish being dumped near the surgery. This had previously been reported by the Clerk but Wakefield Council had advised that WDH owned the land. They had been asked to respond but were yet to do so. The Clerk agreed to chase.

Cllr. Cliffe MBE also raised the issue of dog fouling on Francis Road and Woodside Crescent. The Clerk agreed to request further pavement signage.

Cllr. Cliffe MBE reported that the damaged waste bin near the surgery had been replaced.

The Chair asked the Clerk to write a letter of thanks to the Old Sharlston Cricket Club following his attendance at their recent Gala Dinner.

Cllr. Wisdom noted her attendance at a recent awards night and suggested that the Parish Council be involved in future events.

Cllr. Devey asked the Clerk to report the gutters on the Green as these were becoming blocked with leaves.

Cllr. Cliffe asked who was responsible for removing weeds from outside WDH bungalows. It was agreed that this would be Wakefield Council. It was noted that fencing would be erected around the bungalows shortly.

561. Accounts

The following accounts were approved for payment.

Supplier	Details	Amount/Type
O2	Monthly Hotspot Charge	£8.78 Direct Debit
YLCA	Planning Training Costs – Chairman	£115 Cheque
Cllr Devey	Expenses, purchase of plants as gift for previous clerk	£26.97 Cheque
Sharlston Rovers Juniors	Grant	£250 Cheque
O2	Monthly Hotspot Charge	£8.78 DD

562. Date & Time of Next Meeting

The next Parish Council meeting will be held on Monday 2nd December 2019 at 7.00 pm at Sharlston Community Centre. It was agreed that the public meeting before this would start at the later time of 6.30 pm.

There being no other business the meeting closed at 8.30 p.m.

Signed ..... Chairman

Date 2-12-19