Meeting of the Sharlston Parish Council held on Monday 4th March 2019 at Sharlston Community Centre at 7.00 p.m.

Present:	Councillor J Cliffe MBE	Councillor E Stebbings-Allison
	Councillor J Goodfellow	Councillor P Boyes
	Councillor A Devey	Councillor S Pollard
	Councillor P Belbin	
Also present:	District Cllr. G. Isherwood	
	District Cllr. M. Tennant-King	

409. Apologies for Absence

Apologies for absence were received from Councillor D Bond, Councillor K Shingles, Councillor J Craig & Councillor S Goodhead.

410. Disclosure of Personal Interest

Cllr. Pollard expressed an interest in the Grant Application, as she had been mentoring the applicant. It was agreed that Cllr. Pollard could stay in the meeting but would take no part in the decision.

411. Minutes of the Meeting held on Monday 11 February 2019

The minutes of the meeting held on Monday 11th February 2019 were accepted as a true record.

Moved: Cllr. Pollard/Cllr. Boyes

412. Minutes of Site Meeting held on Thursday 28th February 2019 at 4.p.m. and then at Sharlston Community Centre.

The minutes of the meeting held on Thursday 28th February 2019 were accepted as a true record.

Moved: Cllr. Devey/Cllr. Boyes

413. Progress Report

Defibrillator

The clerk was waiting to hear from the electrician with regard to the installation of the defibrillator. It would be the responsibility of the Parish Council to maintain the defibrillator.

Rachel Smith, a paramedic, had volunteered to be the “guardian” and this was accepted by the Parish Council, who asked the clerk to pass on their thanks. The guardian is responsible for periodic checks of the device and also checking and restocking the device if it is used.

Play Area New Sharlston

The clerk had been asked to provide the cheque for £10,000 which is the Parish Council grant for the refurbishment of the Play Area, as all other funding was in place. The clerk was to discuss this with Wakefield Council, to establish who the money should be paid to.

Community Centre Lease

Catteralls have contacted the Church's solicitors to ask again if anything can be done about the excessive charges for drawing up this lease and to give an estimated cost for the surveyor's fees.

Open Day

Owing to a previous booking the date of Open Day has had to be changed to Tuesday 21st May 2019.

Graffiti

Streetscene had provided a direct contact to Network Rail and the clerk had been in touch with them regarding the graffiti.

School

The clerk reported that a letter had been sent to the Headteacher regarding the charges now in place for the Parish Council using the school, and to inform him that other arrangements had been made. All future meetings were to be held in the Community Centre.

Speed Limit Signs

Cllr. Pollard gave a report on the disparity of the speed signs on Weeland Road and the clerk was asked to contact Highways at WMDC.

Keep Britain Tidy

This event has been scheduled for the 6th/7th April. Posters were in place throughout the village and on social media. The clerk agreed to look into supplying Hi Viz jackets for the volunteers.

Facebook

Cllr. Pollard reported that the new Facebook page for the Parish Council would go live on 5th March.

Cllr. Goodhead

As he was unable to be at the meeting, Cllr. Goodhead had sent a written report to the Councillors with an update on the projects he had been working on: 132 Weeland Road, the vacant building on Weeland Crescent and parking at the Pharmacy.

414. Ongoing Projects

New Community Building	The clerk had spoken to Jeremy Linden at Groundworks with regard to the access road and he felt that a full planning application should be made both for the building and the access road at the same time. He is contacting Highways for what would be required and an estimate of cost. He is contacting Portable Offices to get an up to date plan with the brick cladding and pitched roof so the planning department can assess the look of the building. The clerk also informed the Councillors about the new legislation regarding tendering.

415. Seating

Cllr. Pollard gave the meeting an update on the seating project. The benches should be delivered w/c 4th March. Streetscene had agreed to a collection point on the Dam car park for the old seats and concrete and they would remove it. The Angling club were also in agreement. The Rugby club had agreed to the changing rooms being used for a collection point etc. and Polly Mixtures were to provide sandwiches.
A site survey had taken place by the probation service and they agreed to take on the project. The Parish Council would cover the cost of materials.

416. Protection of the Common

An application had been sent to Historic England with regard to tree planting as a means of protecting the remaining common land from encroachment. Cllr. Pollard gave the meeting costings for trees.
She had made an application to the Woodland Trust for trees which are saplings and had been awarded two packs (210 saplings). These would not be delivered until November which would give time for a decision on siting and actions.

417. Website

Progress was being made towards the new website which should be up and running by the end of March. Cllr. Goodhead had been working on the design with Paul Townend and the clerk had provided information for inclusion.

418. Clerk's Retirement

The clerk passed her written notice of retirement on 31st May to the meeting. A working party was agreed to deal with the recruitment of a new clerk.

The meeting was also informed of the recent National Pay Award, in line with NJC approved scales. The Councillors agreed to accept and approve the pay award for the clerk's remaining time in office. They would also be taken into account when appointing the new clerk.

419. Local Council Elections, 2nd May 2019

The clerk circulated the information regarding the impending elections, along with nomination papers. Some Councillors had received these by email, others were given hard copies.

420. Grant Application

A grant application had been received from Small Steps Uniform Bank. Information regarding the charity was given to the meeting. The Councillors noted that Sharlston families had been able to benefit from this charity.

It was agreed that a grant of £200.00 should be made.

Cllr. Isherwood also asked for details to be sent to Featherstone Town Council and he would try to source further grants for the charity.

421. Planning Applications

The planning applications on Appendix B were noted.

422. Planning Decisions.

The planning decision on Appendix C was considered.

423. Attendance at Meetings

1. A report was given to the meeting by the clerk regarding the recent Town & Parish Council Liaison meeting.

2 Mayor's Diamond Anniversary Coffee Morning, Normanton Town Council, Tuesday 26th March, 2019, 10.30am. – 12.00 p.m. Normanton Town Hall.

424. Correspondence

The Councillors were brought up to date with all correspondence received.

The clerk had been informed by the Neighbourhood Policing Team that Emma Horsfield had been appointed to work with children & young people.

425. Accounts

The following accounts were approved for payment.

To	Details	Amount	Category
Talk Talk **Direct Debit**	Telephone/Broadband	£34.50	Telephone/Broadband
O2 **Direct debit**	Hot spot	£8.60	Computer Software

426. Additional Matters

1. Residents had been in contact with regard to the problems with parking on the Pharmacy car park. Councillor Goodhead had already been looking into this. Some residents were using it as permanent parking. The clerk was asked to contact the owner of the car park with regard to these problems.

2. A WDH Funding Fair was taking place on 20th March which Cllr. Belbin agreed to attend.

3. Cllr. Isherwood informed the meeting of the acquisition of six "Tommy" statues which were to be installed at the War Horse on Wednesday 13th at 11.00 o'clock.

4. It was reported that several dog bins had gone missing in the Green area.

5. It was also reported that the Bus Shelters on Cow Lane had not been replaced following the repair of the bridge.

6. Ivy from the hedge near to the White Horse was encroaching on the footpath.

7. Cllr. Devey reported that she had been asked why Parish Councillors were not attending the Saturday coffee morning. She also reported that general attendance at these events was low.

8. The problem with parking near the junction of Grime Lane and Weeland Road was again raised. The Police were to be notified.

9. Concern was raised about the Post Office as moving to the shop had been vetoed because of issues with the disabled access. The concern is that the post office would be lost to the village. The Parish Council would do all they could to ensure a post office remained in the village.

It was also pointed out that if the building was sold then a new site would have to be decided for the Parish Council noticeboard.

427. Date & Time of Next Meeting

The next meeting of the Parish Council will be held on **MONDAY 1st April 2019** at 7.00 p.m. at **Sharlston Community Centre.**

There being no other business the meeting closed at 8.40 p.m.

Signed ……. Chairman

Date …….