Meeting of the Sharlston Parish Council held on Monday 11th February 2019 at Sharlston Community School at 7.00 p.m.

Present:	Councillor J Cliffe MBE	Councillor E Stebbings-Allison
	Councillor J Goodfellow	Councillor S Goodhead
	Councillor A Devey	
	Councillor P Belbin	
	Councillor P Boyes	
	Councillor S Pollard	
Also present:	District Cllr. G. Isherwood	
	District Cllr. M. Tennant-King	

392. Apologies for Absence

Apologies for absence were received from Councillor D Bond, Councillor Shingles &

Councillor Craig

The clerk at this point in the meeting gave her apologies for being unable to hold the meeting on the 4th February due to illness.

393. Disclosure of Personal Interest

Councillor Belbin expressed an interest in an estimated cost of a traditional build in the Item: Ongoing projects, as the costings had been obtained from an acquaintance. As this was only an estimate of costs it was not thought necessary to remove Cllr. Belbin from the meeting for this item.

394. Minutes of the Meeting held on Monday 4th February 2019

The minutes of the meeting held on Monday 4th February 2019 were accepted as a true record.

Moved: Cllr. Pollard/Cllr. Belbin.

395. Progress Report

Defibrillator

Councillor Isherwood had brought the defibrillator to the meeting. The clerk agreed to contact the electrician to get it installed as soon as possible. An official letter of thanks was also to be sent to the District Councillors for facilitating funding for the defibrillator.

Community Foundation

The clerk read out the response from the Community Foundation following a request from the Parish Council on how many Sharlston residents had contacted the charity. Cllr. Cliffe reported that applying for a grant was difficult for anyone without internet access. Cllr. Boyes offered his help to anyone in the village who needed internet access to facilitate seeking this grant.

Play Area New Sharlston

Anne Moran had asked for a letter to be sent, confirming the amount the Parish Council were contributing towards this project.

Community Centre Lease

Following Catterall's email regarding the current situation, it was agreed by the meeting that they would be asked to contact the church's solicitors once again, asking their intentions regarding the lease.

Training

It was agreed by the meeting that both Cllr. Boyes and Cllr. Pollard would be attending the Planning Seminar at Cedar Court Hotel.

Open Day

Following discussion, it was confirmed that Open Day would be held on Wednesday 22nd May, a date that could guarantee the largest numbers of Councillors would be available. Cllr. Devey was to confirm the Community Centre would be available on this day.

Graffiti

It was reported that graffiti was still in place on the bridge on Cow Lane. Removing this was the responsibility of Network Rail and the clerk was asked to, via Streetscene, report this again.

396. Ongoing Projects

New Community Building	It was reported that a response from Wakefield Council to the pre-planning meeting should be received within the next 2 weeks. Cllr. Belbin gave Councillors details of a quotation on how much a traditional build would cost as compared to the modular build. After discussion it was resolved that more detail be obtained about a traditional build and that once the response from WDC was received, a meeting of the planning committee would be convened. The remaining Directors of Sharlston Community Partnership was discussed and this was to be an item on the next agenda.

397. Seating

After discussion, Councillors decided on the replacements required for the four benches which are in poor condition on The Green, on Weeland Road and around the Dam.
Councillor Pollard also gave details to the meeting with regard to the Probation Service providing the manpower to site and secure these seats. This would be free of charge, only lunch and toilet facilities being required. Cllr. Pollard had got assurances from a local business to provide the lunch and for toilet facilities to be available.
Cllr. Pollard was meeting with the Probation service on site and it was agreed by Councillors that she should continue with this.
Following this meeting, the replacement seating would be ordered.

Cllr. Pollard had also kept Mr. Cooling informed of the project.

398. Bunding

It had been established that Wakefield Council would not cover the cost of bunding for the remaining area of the Green on Weeland Road.
This area was classed as ancient monument and Cllr. Pollard reported that she had been in touch with Historic England.
The possibility of planting trees on this area to protect it from incursion was discussed and Cllr. Pollard agreed to suggest this as a possibility to Historic England. There would be restrictions on how far down the excavations could go.

399. Communication

The Social Media Policy researched by Cllr. Pollard was put before the meeting. It was felt that this needed to be in place as the Parish Council website and Facebook page were both being upgraded at the present time and it was essential that all Councillors were aware of how they should use Social media responsibly and legally.

It was unanimously resolved that this policy should be accepted.

Cllr. Pollard also agreed to update the Facebook page, which had not been posted on since 2016.

400. Website

Cllr. Goodhead had provided a written report on the progress being made with the new website. He was hoping to have a demo for the March meeting and for the website to go live in April.

401. Leave of Absence

Cllr. Bond had made a request for a leave of absence from meetings. While she did not wish to stop being a Councillor, because of work commitments at the present time she was unable to attend the evening meetings.
After discussion it was agreed to grant leave of absence from meetings for a 6 month period. As Cllr. Bond had already missed two meetings these would be taken into account. The matter would be reviewed again at the June meeting.
The clerk was to keep Cllr. Bond informed of all Parish Council matters during this period.

402. Planning Applications

The planning application on Appendix B was noted.

403. Planning Decisions.

There were no planning decisions on Appendix C to consider.

404. Attendance at Meetings

1. Town & Parish Council Liaison Committee meeting, Wednesday 13th February 2019 at 10.00 a.m. Committee Room B, County Hall.

2. YLCA Wakefield branch, Thursday 14th February 2019 at 7.00 p.m. The Grove, Stockingate, South Kirkby.

3. Normanton Town Council, Mayor's Charity Concert, Friday 15th February at 7.00 p.m. St. Johns Terrace WMC, Normanton.

4. Mayor's Diamond Anniversary Coffee Morning, Normanton Town Council, Tuesday 26th March, 2019, 10.30am. – 12.00 p.m. Normanton Town Hall.

405. Correspondence

The Councillors were brought up to date with all correspondence received.

A letter had been received that evening from the school. As they were now an Academy, they were having to charge for lettings. Therefore, the Parish Council would need to pay £15.00 per hour for the use of the school for monthly PC meetings.

After discussion it was decided, in the absence of other suitable venues, the Parish Council would meet in the back room of the Community Centre in future. The head teacher was to be informed of this decision but the clerk was asked to also impart the council's disappointment that, bearing in mind the close relationship the PC had with school and it's continuing financial support to the PTA, they should still be charged.

406. Accounts

The following accounts were approved for payment.

To	Details	Amount	Category
Talk Talk **Direct Debit**	Telephone/Broadband	£34.70	Telephone/Broadband
O2 **Direct debit**	Hot spot	£10.07	Computer Software
On Screen	New Website Design	£750.00	Website (50% deposit)
Communicorp	Clerks & Councillors publication	£12.00	Books & Publications
Sutcliffe Play	Installation of new equipment	£2258.33	Play Area Weeland Road
Office Outlet **Card Payment**	Stationery	£46.72	Admin: Clerk's Expenses
Janet Hull	Postage Dec/Jan/Feb.	£35.26	Admin: Clerk's Expenses
YLCA	Planning Training Course – 2 Cllrs.	£230.00	Training

Old Sharlston Cricket Club	Grant (defibrillator)	£250.00	Grants

407. Additional Matters

1. Cllr. Goodhead said there were three items of concern that he was hoping to look into:

a) The unoccupied house behind Kismet. This has been a problem for a considerable time, with vandalism being the main problem.

b) Parking on the Pharmacy car park. The long-term parking of some residents is causing problems by taking up parking bays for customers to the Pharmacy and other local businesses. It was explained to Cllr. Goodhead that this was a private car park and the Pharmacy had already been contacted regarding the problem.

c) The now unoccupied business on Weeland Crescent, previously used as a computer shop.

2. Post Office. It was imperative that residents support the move of the Post Office to the shop, as not supporting this move could result in losing the Post Office facility completely. It was also noted that the Parish Council noticeboard may need moving from the Post Office forecourt in the future.

3. Cllr. Pollard was hoping to get the Parish Councillors and residents involved with the Keep Britain Tidy, litter pick initiative, to be held between 22nd March – 21st April. She would have further information at the next meeting.

408. Date & Time of Next Meeting

The next meeting of the Parish Council will be held on **MONDAY 4th March 2019** at 7.00 p.m. at **Sharlston Community Centre.**

There being no other business the meeting closed at 8.50 p.m.

Signed ……. Chairman

Date …….