Meeting of the Sharlston Parish Council held on Monday 1st April 2019 at Sharlston Community Centre at 7.00 p.m.

Present:	Councillor J Craig	Councillor E Stebbings-Allison
	Councillor A Devey	Councillor S Goodhead
	Councillor J Goodfellow	Councillor S Pollard
	Councillor P Belbin	Councillor P Boyes
	Councillor K Shingles	
Also present:	District Councillor R Taylor	

428. Apologies for Absence

Apologies for absence were received from Councillor J Cliffe and District Councillors G Isherwood and M Tennant-King.

In the absence of Councillor Cliffe the meeting was chaired by the Vice-Chair Councillor J Craig

429. Disclosure of Personal Interest

No disclosures of interest were made at this time.

430. Minutes of the Meeting held on Monday 4th March 2019

The minutes of the meeting held on Monday 4th March 2019 were accepted as a true record, with the following amendment:

It was not mentioned in the minutes that two residents had attended the meeting.

Moved Cllr. Devey/seconded Cllr. Pollard

431. Minutes of the Planning Committee Meeting held on 21st March 2019

The minutes of the planning committee meeting held on 21st March were accepted as a true record.

Moved Cllr. Boyes/seconded Cllr. Goodfellow

432. Progress Report

Defibrillator

It was reported that the defibrillator was now in place. It had been decided to site it on the front of the Pharmacy building and away from the car park. An agreement regarding the defibrillator had been signed by the leaseholder and the Parish Council to safeguard both parties. The appointed Guardian was away at present but the defibrillator would be registered on her return.

Speed Limit signs

Highways were to be contacted again about this problem.

Play Area New Sharlston

It was reported that the money for the refurbishment of the Play Area was now in place and work was to go ahead in the next 6 weeks.

Emma had also been contacted by the Neighbourhood Policing Team with regard to concerns of antisocial behaviour. A police initiative was for any signs of antisocial behaviour to be dealt with early before they escalated. After discussion it was felt that the setting of fires on the common was of most concern.

Graffiti

The clerk had been given a contact for Network Rail and she had contacted them with regard to the graffiti. They had forwarded the complaint on to the Leeds Maintenance/Protection Team.

Parking Pharmacy Building

The clerk reported that neither the owner of the land or the leaseholder had given permission for any long-term parking on this car park.

It was suggested that the owner of the land could be contacted again and asked to send a letter to the owner of the van. Signage was also discussed to point out that this is a private short-term car park for visitors to local businesses.

Funding Fair

Councillor Belbin reported that he had attended the Funding Fair and while it was mostly for smaller grants, he had made some useful contacts.

Dog Bins

Some of the dog bins had been removed because of a new policy by Wakefield Council, in that all dog waste should now be put into the ordinary litter bins. However, one bin should be requested from WMDC as original is missing – at the bottom of the Green. Cllr. Pollard said she was willing to produce a map with all bins on to help the community keep tidy and pick up dog waste. This would then go on Facebook.

It was also reported that the litter bin on Hammer Lane, near the footpath to High Street, New Sharlston, was situated on the opposite side to the footpath.

Facebook

Cllr. Pollard said there were now 189 followers for the new Facebook page. She asked Councillors to continue to share this page to encourage new followers.

Grime Lane Parking

The clerk had arranged a site meeting with the NPT, to look at this problem.

Bus Shelters

The lack of replacement bus shelters on Cow Lane had been raised and the clerk had been told by Arriva that they were not responsible for these. A resident had contacted the West Yorkshire Combined Authority and they had also refused the request for the shelters. It was felt that the clerk should go back to Wakefield Council for their comments.

Hedge towards White Horse Pub

This had been reported to WMDC by the clerk and various residents.

132 Weeland Road,

Cllr. Goodhead reported that Wakefield Council had not offered any feedback as yet on this ongoing problem.

Nova

Cllr. Goodhead had attended the NOVA Big Conversation seminar and passed on his findings to the meeting.

Litter Pick

This was due to take place on 6th/7th April. Litter picks and bags were to be supplied by Streetscene and the Parish Council had provided Hi-Viz jackets.

Protecting Remaining Area of Common

English Heritage had sent an application to the Secretary of State, with regard to the planting of trees to protect the remaining area of the common. They seemed confident of a positive outcome. English Heritage had also provided other suggestions on how to protect the land.

Website

Cllr. Goodhead reported that the new website was "up and running". There were some further items of the Council's policies and procedures that need posting. The clerk was also to provide details of the accounts for 2017/18. He also asked that Councillors provided a "brief" of themselves for the website and he also agreed to take photographs of councillors to accompany this.

433. Ongoing Projects

New Community Building	Jeremy Linden reported that Highways had considered that the principal of the development was acceptable with some small changes re parking and the bus layby. Jeremy was to incorporate these amendments in the Design & Access Statement and we would receive copies of this shortly for our inspection.

434. Seating

Cllr. Pollard reported that the benches were all delivered and secured. Work was to be started on siting and securing these, by the Probation Service, on 5th April. The plaque on the top seat on the Green was to be replaced. The wording chosen was "Millennium seat 2000, replaced in 2019 by the Parish Council. Be our guest and enjoy the rest"

435. Asset Register & Risk Assessment

The asset register for 2019 was agreed by the meeting. This would be included in the 2018/19 accounts for the auditor.

The changes to the Risk Assessment in regard to the change of venue for the Council meetings and the defibrillator were agreed.

436. Open Day

A discussion on this year's Open Day took place. It was agreed that Cllr. Devey would organise the refreshments. Suggestions were made on possible new contributors to the Open Day and the clerk agreed to include them in the invitations. It was agreed a banner should be printed for this year to advertise the event.

It is not possible to extend the Open Day into the evening as all the contributors would only attend in working hours. A suggestion was made that the Parish Councillors could hold a Coffee Morning on a Saturday at the community centre for those residents who were unable to attend during the working day. They would then have the opportunity to let the Parish Council know of their ideas/concerns.

437. Grant Request

A grant request had been received from the PTA at Sharlston School, for help with funding the library. As the PTA had received a grant from the Parish Council in December 2018 it was felt that consideration would only be given later in the year for a further grant. By that time the PTA would know what the short fall would be for this project and the Council could perhaps contribute then.

It was suggested that the PTA should be asked to apply later in the year.

438. Elections 2nd May

Councillors were reminded of the final date for submission of nomination papers. Three remaining nomination papers were to be handed in the day after the meeting. Receipts were given to those Councillors whose nomination papers had been submitted by the clerk.

439. Clerk's Retirement

Cllr. Craig informed the meeting that all the necessary forms for the recruitment pack had been produced. The clerk was to provided the Privacy notice for recruitment and also the Rehabilitation of Offenders notice.

The job advertisement was to be placed with the following:

YLCA , Wakefield Council, SLCC, Featherstone Town Council, Normanton Town Council, our noticeboards, Facebook, Website, Wakefield Express.

440. Noticeboard

A discussion was held about the siting of the noticeboard once the Post Office building has been sold. A final decision would be made at a later stage.

441. Planning Applications

The planning applications on Appendix B and on late items were considered.

No objections were raised.

442. Planning Decisions.

The planning decisions on Appendix C and late items were noted.

443. Attendance at Meetings

1. Normanton Town Council, Mayor Making Dinner, Friday 17th May, 6.00p.m for 6.30 p.m. Greywood Hall, Whitwood. Cllr. Cliffe was to be offered this invitation.

444. Correspondence

The Councillors were brought up to date with all correspondence received.

An email had been received regarding the Council Tax Support Scheme. It was suggested that they could be asked to attend the Open Day in order that residents could access more information.

445. Accounts

The following accounts were approved for payment.

To	Details	Amount	Category
YLCA	Membership Renewal	£707.00	Subscriptions
Cllr. Pollard	Supplies for new seating	£75.00	Purchases: New Seating
Cllr. Goodhead	Supplies for new seating	£103.54	Purchases: New Seating
Glasdon UK Ltd	Jubilee Seat 3 x Phoenix Seats	£966.60 £1575.00	Purchases: New Seating
Talk Talk **Direct debit**	Telephone/Broadband	£34.50	Telephone/Broadband
Clerks and Councils Direct	Subscription Renewal	£120.00	Subscriptions
On Screen	Website Hosting 1st Feb 2019 – 2020.	£300.00	Website
Janet Hull	Stationery Postage	£32.77	Admin: Clerk's Expenses
O2	Hot spot	£8.60	Telephone/Broadband

446. Additional Matters

1. Once again the matter of speeding vehicles on The Green was raised. Wakefield Council were to be contacted again as this was a major concern to both councillors and residents alike.

It was also suggested that a working party should be set-up to look at all Highways matters in the villages. The item should be on the next agenda.

2. The broken fence on the new development, between Colliery Street and Crossley Street was raised again. Taylor Wimpey were to be contacted.

3. Proposed changes to the June and July meeting were to be discussed more fully at the next meeting.

447. Date & Time of Next Meeting

The next meeting of the Parish Council will be Annual Meeting to be held on **MONDAY 13th May, 2019** at 7.00 p.m. at Sharlston Community Centre.

There being no other business the meeting closed at 9.00 p.m.

Signed …… Chairman

Date ……