Meeting of the Sharlston Parish Council held on Monday 16th April 2018 at Sharlston Community School at 7.00 p.m.

Present:	Councillor J Cliffe MBE	Councillor P Boyes
	Councillor J Craig	Councillor D Bond
	Councillor A Devey	
	Councillor J Goodfellow	
Also present:	District Councillor G. Isherwood,	

226. Apologies for Absence

Apologies for absence were received from, Cllr. K Shingles, Cllr. Stebbings-Allison and District Cllr. M. Tennant-King

227. Disclosure of Personal Interest

No disclosures of interest were made at this time.

228. Minutes of the Meeting held on Monday 12th March 2018

The minutes of the meeting held on Monday 12th March 2018 were accepted as a true record, with the following amendment: Item 213: The First Aid course is to be held on 24th April , not March.

Moved: Cllr.Boyes/seconded Cllr. Devey

229. Minutes of the Planning meeting held on Thursday 12th April 2018

The minutes of the Planning meeting, held on Thursday 12th April 2018 were accepted as a true record.

Moved: Cllr. Goodfellow/Cllr.Devey

230. Progress Report

Allotment

Plot 3b has now been vacated by Mr. Terry and most of the rubbish has been cleared, by Stuart Hobbs. The tenancy has been offered to the next on the waiting list and they are meeting with Stuart to view the allotment.

Data Protection Act

The clerk confirmed that she had attended a training day offered by YLCA and had started the audit. There was some confusion on the appointment of a Data Protection Officer and the matter was to be raised by the clerk at the Town & Parish Council Liaison Committee meeting. The YLCA would provide a DPO service for all members but the cost was not yet known.

First Aid Course

The clerk confirmed that this was to be held on the 24th April, at 6.00 p.m. but the venue was not yet confirmed.

Community Centre Lease

Because once again confusion has arisen on what the future plans are of the church, the clerk had contacted the Archdeacon. The Archdeacon has now put the matter of the new lease into the hands of their solicitor. The clerk is awaiting a copy of the new proposed lease.

Cllr. Goodfellow reported that he had tried to get estimates for the flooring work needed in the existing community centre but as yet none had been forthcoming. He felt the work could be done for under £500.

Transport Barriers to Employment

Details of this consultation were put on the Sharlston forum for residents to comment. These comments will be passed on to WMDC.

Accounts 2017/18

The clerk confirmed these were ready to be forwarded to the Internal Auditor.

Proposed changes to road access Cow Lane/Weeland Road

Details of these proposed changes at this junction were discussed and the meeting gave its full support. The clerk was to notify WMDC of this support.

231. Ongoing Projects

New Community Building	The Planning Committee met with Mark Cranmer on the12th April. He had partially completed the funding application to the Big Lottery Fund. He had also contacted Portable Offices for an up to date quotation. It was agreed that Mark should be pressed to provide details of the progress of the outline planning permission and he should be made aware of the need for urgency with progressing this project within a short time frame. It was felt that the access road should be a priority as this would then show to residents and prospective funders that the Parish Council were committed to this project. Cllr. Boyes said he had a contact who would be willing to help with the funding aspect if needed.

232. Section 137

The clerk informed the meeting that the S137 limit had been increased from £7.57 to £7.86.

233. Parish Plan

The Parish Plan was reviewed and actions and amendments made. The clerk was to provide details of the updated plan at the next meeting.

234. Open Day

The Open Day for 2018 was discussed. It was agreed that as the HS2 consultation seemed to be continuing they should be asked to provide a display and information at the Open Day. It was also felt that Portable Offices should be asked to attend, as well as Mark Cranmer.

Cllr. Craig agreed to draft a Newsletter, advertising the Open Day, details of what the Parish Council had achieved during 2017/18 and progress on the new Community Centre project.

It was agreed that 1000 copies should be printed and various options for delivery of the newsletter were considered.

Dist. Cllr. Isherwood gave details of a local printer they had used.

235. Annual Report

The annual report for 2017/18 was discussed and it was resolved to print the same number as previously and in the same format.

236. Internal Auditor

Mr. Ken Stephenson was again confirmed as the Internal Auditor for the 2017/18 Accounts.

237. Planning Applications

The planning applications on Appendix B were considered. It was felt no objection would be raised.

238. Planning Decisions.

The planning decisions on Appendix C were noted.

239. Attendance at Meetings

Councillors were made aware of the following events.

1. Normanton Town Council, Mayor's Coffee Morning, Tuesday 24th April, 2018 at 10.00 – 12.00. Town Hall.
2. Town & Parish Council Liaison Committee meeting, Wednesday 25th April, Town Hall at 10.00 a.m.
3. Normanton Town Council, Mayor Making Ceremony, Friday 11th May 2018 at 6.00 p.m.

240. Correspondence

All correspondence was noted.

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241. Accounts

The following accounts were agreed for payment:

British Telecom **Direct Debit**	Telephone/Broadband	£63.94	Admin: Telephone charges

Yorkshire Local Councils Assoc.	GDPR training	£45.00	Training
Post Office **Debit Card**	Postage	£8.78	Admin: Clerk's expenses

The clerk pointed out that she was in dispute with Wakefield Council over the cost of dressing the trees with Christmas Lights as there had been a sizeable increase since last year. She was finding it difficult to get answers.

242. Additional Matters

The meeting with Cllr. Morley, Cabinet member for Transportation & Highways, Martin Barnes, commissioning & Delivery Manager, Wakefield Council and Simon Stones of West Yorkshire Police was confirmed as Monday 4th June 2018 at 4.30 p.m.

243. Date & Time of Next Meeting

The Annual meeting of the Parish Council will be held on **MONDAY 14th May 2018 at 7.30 p.m.** at Sharlston Community School.

There being no other business the meeting closed at 8.35 p.m.

Signed ……. Chairman

Date ……