Meeting of the Sharlston Parish Council held on Monday 10th September 2018 at Sharlston Community School at 7.00 p.m.

Present:	Councillor J Cliffe MBE	Councillor E Stebbings-Allison
	Councillor J Goodfellow	Councillor S Goodhead
	Councillor K Shingles	Councillor J Craig
	Councillor P Belbin	Councillor A Devey
	Councillor P Boyes	Councillor D Bond
Also present:	District Cllr. M. Tennant-King,	

302. Apologies for Absence

Apologies for absence were received from District Councillor G Isherwood

303. Disclosure of Personal Interest

No disclosures of interest were made at this time.

304. Minutes of the Meeting held on Monday 2nd July 2018

The minutes of the meeting held on Monday 2nd July 2018 were accepted as a true record.

Moved Cllr. Devey/seconded Cllr. Craig

305. Minutes of the extra-ordinary meeting held on 30th August 2018

The minutes of the meeting held on 30th August 2018 were accepted as a true record, with the following amendment.

The statement "It was therefore unanimously agreed that this work should go ahead, within the guidelines required" should be removed and replaced with:

Because of the Scheme of Regulation the decision was taken out of the Parish Council's hands, but they were satisfied that the relevant permissions had been obtained.

Moved Cllr. Goodfellow/seconded Cllr. Devey

306. Progress Report

Community Centre Lease

The clerk reported that she had not heard from the Church or their solicitors regarding the lease on the community centre, so the old lease was continuing.

All other items that had arisen over August were to be discussed on the main agenda.

307. Ongoing Projects

New Community Building	The clerk had received a quotation from Groundworks for preparation for the planning process and for obtaining a level survey. This was accepted by the meeting and the clerk was asked to contact Groundworks to progress the project. Cllr. Belbin said his work on funding applications was progressing.

308. Risk Assessment

Cllr. Bond was thanked for her work on the Risk Assessment, to include GDPR regulations. The Risk Assessment was accepted and signed for 2018/19.

309. Christmas Lights

The clerk outlined the proposals for Christmas Lights for 2018. The Plantscape quotation for the lamp-post lights throughout the two villages was accepted.
Following problems with Elveden Farms last year, in regard to removing the trees at the end of the season, the clerk had looked into other possibilities. It was decided that the quotation from Wakefield Council to provide both the trees and the tree lights would be accepted.

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310. Defibrillator

The clerk reported that the matter of the defibrillator was still ongoing, as funding applications were to include a defibrillator for Streethouse as well. It was decided that this matter should be discussed at the next meeting and if there was no progress, then a move would be made to provide a defibrillator for Sharlston alone, without outside funding.

311. Play Areas

A quotation for the refurbishment of the Weeland Road Play Area had been received from Sutcliffe Play. It was thought that as well as some new equipment the original equipment should have a repaint, and that seating should be provided. The clerk was to contact Sutcliffe Play regarding this. Cllr. Goodhead also drew attention to the brambles on the perimeter of the Play Area which were growing through the fence. The clerk agreed to contact Streetscene to get these attended to.

Sutcliffe Play had also provided a draft plan for the Play Area at New Sharlston. Ann Moran was to be contacted at WMDC for sources of outside funding, as well as the District Councillors. A residents' group would need to be organised and residents of Long Row would be contacted with regard to this.

312. HS2

The consultation document on HS2 would be issued shortly and the community engagement team have offered to speak to Councillors once this information is issued.

A community meeting had taken place in July in Crofton. Councillor Cliffe had raised the question of the heavy lorry compound which would be situated near to Sharlston.

Councillor Cliffe expressed concerns regarding the unsuitable route these lorries would take on leaving the compound and had spoken to an engineer at the meeting about other routes using the Eastern Relief Road, which he agreed would be looked into. Councillor Cliffe asked that a letter be sent to HS2 from the Parish Council outlining these concerns.

313. Communication

The new regulations regarding Data Protection had raised several issues. The clerk had instigated a new email address which would no longer mention her name but was theclerk@sharlston.gov.uk This email address could then be used by subsequent clerks.

Discussions took place into how all councillors could be kept informed of e-mail correspondence and it was suggested that a new contact list be made available to all councillors.

The clerk also reported that she had changed the telephone/broadband provider because of the excessive charges from BT. She had obtained a two year monthly fixed price of £36.11 from Talk Talk. The telephone number would remain the same.

314. Computer Provision

The matter of computer equipment for the clerk was raised. Since the start the clerk had provided her own computer and printer. This was now becoming outdated and it was agreed that new computer provision should be the responsibility of the Parish Council. It was resolved a limit of £1000.00 would be set and the clerk was to purchase the required equipment.

315. Planning Applications

The planning applications on Appendix B were considered.

316. Planning Decisions.

The planning decisions on Appendix C were noted.

317. Attendance at Meetings

1. Normanton Gala & Carnival, Saturday 8th and Sunday 9th September, Haw Hill Park.

2. Normanton Town Council Horticultural Show, 15th September.

3. Normanton Town Council, Mayor's Coffee Morning, Tuesday 9th October, 2018, 10.30 am., to 12.00 noon. Town Hall

318. Correspondence

All correspondence was noted.

The clerk drew the attention of the meeting to the forthcoming training events available from Y.L.C.A.

319. Accounts

The following accounts were approved for payment.

To	Details	Amount	Category

British Telecom **Direct Debit**	Telephone/Broadband July August September	 £54.17 £70.18 5.33	Admin: Telephone charges
Talk Talk **Direct Debit**	Telephone/Broadband	£36.11	Admin: Telephone charges
Janet Hull	Postage	£25.13	Admin: Clerk's Expenses
Campaign to Protect Rural England	Subscription	£36.00	Subscriptions
Heart Internet **Direct Debit**	Domain name renewal	£104.90	Website/domain name
Wakefield Council	Christmas Lights (2017/18)	£800.97	Christmas Lights

At this stage in the meeting the clerk also made Councillors aware of the balances in both the Community Account and the Business Saver Account.

320. Additional Matters

1. As Councillor Cliffe would be attending a Remembrance Day ceremony elsewhere this year, the Vice-Chair, Councillor Craig, has agreed to represent the Parish Council at Sharlston's ceremony.

321. Date & Time of Next Meeting

The next meeting of the Parish Council will be held on **MONDAY 1st October** at 7.00 p.m. at Sharlston Community School.

There being no other business the meeting closed at 9.00 p.m.

Signed …….. Chairman

Date ……