Meeting of the Sharlston Parish Council held on Monday 11th June 2018 at Sharlston Community School at 7.00

p.m.

Present:	Councillor J Cliffe MBE	Councillor P Boyes
	Councillor J Goodfellow	Councillor E Stebbings-Allison
	Councillor A Devey	Councillor D Bond
	Councillor K Shingles	Councillor J Craig
Also present:	District Cllr. M. Tennant-King,	
	District Cllr. G. Isherwood	
	Mr. S. Goodhead	
	Mrs. K. Goodhead	
	Mr. P. Belbin	

268. Apologies for Absence

No Apologies for absence were received.

269. Disclosure of Personal Interest

No disclosures of interest were made at this time.

270. Co-option of new Councillors

It was agreed to move Item 8 of the agenda to the beginning of the meeting.

Mr. Paul Belbin and Mr. Stephen Goodhead had expressed interest in becoming Parish Councillors. Letters of introduction had been received from them both and they gave a brief outline of what they felt they could bring to the Parish Council. Mr. Belbin and Mr. Goodhead were asked to leave the meeting while the matter was discussed.

It was resolved: that both would be co-opted onto the Parish Council with immediate effect.

Both Mr. Belbin and Mr. Goodhead signed the Acceptance of Office forms and an information pack was given to them by the Clerk.

271. Minutes of the Annual Meeting held on Monday 14th May 2018

The minutes of the meeting held on Monday 14th May 2018 were accepted as a true record.

Moved Cllr. Bond/seconded Cllr. Boyes.

272 Progress Report

Allotment

The tenant had taken over the allotment and was sending the signed allotment agreement and the rent to the Clerk.

Highways Meeting

Representatives from the Highways department and the police joined Parish Councillors for a meeting on The Green with regard to the problems with speeding traffic. District Councillors also attended.

Several possible outcomes were discussed including a mini roundabout. Measurements and photographs were to be taken. A speed survey would also be carried out.

Wrong signage was also pointed out and this was to be looked into. The matter of a sign "For Access Only" over the Green was to be looked into again.

These matters may take time to put in place and the Highways Department would keep in contact with the Parish Council. The problems with Cow Lane were also discussed and a possible speed survey conducted.

HS2

HS2 Community Engagement had been in touch asking if the Parish Council would like a meeting with them before the public consultation in Crofton on 14th July 2018. It was suggested that an hour before the next meeting (6.00 p.m. start) was a suitable time. The clerk was to advertise the consultation event.

External Audit

The Annual Governance Statement and Annual Return were signed and would be posted to the External Auditors.

Community Centre Lease

The clerk reported that she had heard from the Church's solicitors regarding the lease, asking for agreement that the Parish Council would be responsible for the Church's legal costs, which are likely to be in the region of £1,750-£2,250. This figure was thought to be excessive but it was resolved that the Parish Council would pay these costs. Details of our solicitors, Catteralls, had been provided. The clerk was asked to find out if the original lease could be extended until the new lease was in place. A notice was also to be provided for the Community Centre reassuring all users that the Parish Council were continuing to lease the hall. Copies of the original lease were to be sent to both solicitors.

Councillor Devey reported that the Community Centre accounts were as follows:

Deposit account - £10,491.00 Current account - £9,775.00

Travellers

The clerk reported that she had again contacted the Legal Department at WMDC regarding the document sent from Historic England. The clerk reported that she was meant to hear from Darren Pollington, Enforcement Officer, WMDC, but this had not happened as yet.

The District Councillors present said that the site for a transit camp had not been decided as yet. They had met with residents but again the problem with common land was outlined to them. The Secretary of State would have the final say on what was allowed with the land and that process would be a slow one. Councillor Isherwood wanted it noted that the Gypsy Liaison Officer at Wakefield Council worked hard to help both travellers and residents but was bound by legislation, as we all are.

Christmas Lights

The clerk reported that she had now put in an official complaint regarding the lack of response over the queried invoice.

273. Ongoing Projects

New Community Building	The clerk reported that the Highways Department would not consider the plans drawn up originally but would require more up-to-date plans along with the planning application for the centre itself. A meeting was to be arranged with Portable Offices with a view to them submitting plans on our behalf.

274. Voting Procedures

At the request of Cllr. Boyes, the clerk clarified the procedures to be undertaken at the Annual Meeting when voting in a Chair and Vice-Chair.

275. GDPR

The clerk brought the meeting up to date with progress of complying with Data Protection Legislation and confirmed that Parish Councils were no longer required to appoint a DPO. It was resolve to adopt the Privacy notice and Consent form suggested by NALC and these were to be completed by Councillors.

276. Defibrillator

The clerk had two quotations for defibrillators. Cllr. Isherwood said that District Councillors were speaking again to Anne Moran with regard to what grants would be applicable. The grant application would cover defibrillators for both Sharlston and Streethouse.

277. Old Sharlston Cricket Club

It was resolved that the Parish Council would continue to provide match ball sponsorship for the cricket club. As it had been several years since this had been done, it was agreed that this year the Council should sponsor four match balls, at a cost of £100.00.

The Porta cabins at the Cricket Club were now no longer required. As these had originally been supplied by Wakefield Council, they should be the ones to agree to them being moved. It had been suggested that the junior section of the Rugby club would use them and site them on the school field. It was also agreed that moving of these would be a difficult and costly manoeuvre.

278. New Strategic Plan of the National Association of Councils

Copies of this plan had been circulated prior to the meeting but as yet Councillors had no comments.

279. Planning Applications

There were no planning applications on Appendix B to consider.

280. Planning Decisions.

There were no planning decisions.

281. Attendance at Meetings

1. Town & Parish Council Liaison meeting, Wednesday 27th June, at 10.00 a.m.

2. Normanton Town Council Summer Band Concert in Haw Hill Park, Sunday 1st July 2018 from . 2.00 p.m. to 3.00 p.m.

3. Mayor of Normanton's Civic Service, Sunday 1st July 2018 at 10.15 a.m. All Saints Church, High Street, Normanton.

4. Normanton Town Council, Party at Haw Hill Park, Saturday 7th July, 2018.

5. Summer Band Concert, Haw Hill Park, Sunday 29th July, 3.00 p.m. to 4.00 p.m.

282. Correspondence

All correspondence was noted.

283. Accounts

The following accounts were approved for payment.

To	Details	Amount	Category
British Telecom **Direct Debit**	Telephone/Broadband	£70.21	Admin: Telephone charges
Post Office **Card Payment**	Postage	£11.10	Admin: Clerk's Expenses
The Habro Printing company Ltd.	Annual Reports	£115.75	Open Day – Annual Report
Community Centre	Open Day	£50.00	Open Day Expenses
Yorkshire Ambulance Service	Donation	£250.00	S. 137
Lidl Aldi B. & M. **Card Payments**	Open Day Refreshments	£10.38 £7.65 £6.6l	Open Day Expenses
Office Outlet **Card payment**	Stationery	£57.19	Open Day Expenses
Yorkshire Internal Audit Services	Internal Audit	£250.00	Internal Audit

284. Additional Matters

1. Cllr. Stebbings-Allison invited Councillors to attend the Street Party being organised at New Sharlston, on 16th June, 2018 at 1.00 p.m. for the Jo Cox Charity.

2. Manure had been burning in fields close to Long Row, New Sharlston. The fire brigade had attended twice. It was suggested that Environmental Health should be contacted.

3. Cllr. Cliffe said that weeds were growing on the pavement near to bungalows on Clifton Road, and were in danger of pushing the wall.

4. Cllr. Boyes queried the amount spent on Telephone/Broadband charges and was shown the latest account. The clerk said she had been in touch with BT previously because of high charges and the amount had come down but was now creeping up again. A new provider was to be looked into.

285. Date & Time of Next Meeting

The next meeting of the Parish Council will be held on **MONDAY 2nd July 2018** at 7.00 p.m. at Sharlston Community School.

A meeting with HS2 community engagement team was to be arranged for 6.00 p.m. on the same day.

There being no other business the meeting closed at 9.00 p.m.

Signed …….. Chairman

Date ……